



Campbell County Health Board of Trustees
Regular Board Meeting – CCH 5th Floor Class Room
May 26, 2022
5:00 PM

Members present:

Alan Stuber, Vice Chair
Lisa Harry, Secretary
Randy Hite, Treasurer
Kristina Leslie, Trustee

Tom Murphy, Trustee
Sara Hartsaw, Trustee

Also present:

Matt Shahan, CEO
Jerry Klein, COO
Dr. John Mansell, COS
Natalie Tucker, CNO
Diane Jackson, UCH

Matt Sabus, Information Technology VP
Tom Lubnau, CCH Attorney
Karen Clark, Community Relations
Brandi Miller, Executive Assistant

Pledge of Allegiance

Call to Order - Mr. Stuber, Vice Chair, called the meeting to order at 5:00 p.m.

Mission Statement – Randy Hite read Campbell County Health’s Mission Statement.

Vision Statement – Lisa Harry read Campbell County Health’s Vision Statement.

Roll Call - Brandi Miller called the roll, Adrian Gerrits was absent.

Approval of Agenda

TOM MURPHY MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED. LISA HARRY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Consent Agenda

The following items were approved as part of the Consent Agenda:

Approval of Minutes – April 28, 2022 – Regular Meeting Minutes; May 4, 2022 Special Meeting Minutes

Finance Meeting

Items requiring Board Action from the May 23, 2022 Finance Committee meeting.

Charity Care \$335,860.32; Collections/Discharges \$1,519,836.33; Grand Total \$1,855,696.65.

Medical Staff Appointments (attached to minutes)

RANDY HITE MADE A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED. LISA HARRY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

PUBLIC QUESTIONS OR COMMENTS

No comments made.

DISCUSSION ITEMS

Clarifying Statement – Recent Separations from Employment

Alan Stuber, Vice Chair, read the Press Release issued from CCH regarding Noamie Niemitalo and Mary Lou Tate’s separation from employment from CCH. CCH is thankful for their contributions to the organization during their employment.



Contract Approval Process

Trustee Tom Murphy and Quality Director Patty McJilton recently met to review the contract approval process. In the future, to ensure the Board's fiduciary responsibility is being met contracts will be added to the consent agenda for the Board's review and approval. The Board recognizes the importance of spending money locally when possible, especially on construction projects.

Joint Center Presentation Update

Dr. Israelsen and Dr. Sorenson are preparing a Wyoming Joint Replacement Center proposal/presentation that they will present to the Board at the May 31, 2022 Special Board meeting.

Community Health Needs Assessment Update

As a nonprofit entity CCH is required to complete a Community Health Needs Assessment. Teams from CCH and UCH are working to complete the assessment. Once completed the assessment will be presented to the Board for approval and posted on the CCH website. The team anticipates presenting the assessment to the Board in early June.

Miners Hospital Board Representation

The Miner's Hospital Board was created by the legislature to fund healthcare services for miners in Wyoming. CCH's previous representative is no longer employed by CCH. Until another employee is named to represent CCH on the Miners Hospital Board Trustee Lisa Harry will serve as the representative.

Pioneer Building Land Appraisal

The land and building appraisal has been completed to determine the value of the land and building combination and land only. When the final report is received it will be shared with the Board.

State Trauma Designation

No deficiencies were noted during the recent state trauma survey. The survey is conducted every three years to look at records and processes from pre-hospital care through surgery and discharge or transfer. The Board thanked everyone involved and congratulated the organization on its continued Area Trauma Hospital designation.

ACTION ITEMS

Corporate Integrity Agreement Report

Patty McJilton, Quality Director, submitted a written Corporate Integrity Agreement update for the Board's review. The report included the progress made as well as upcoming tasks to be completed. As leadership positions have changed at CCH the required documentation was submitted to the state as required by the CIA. Currently information is being gathered to complete the CIA Annual report which is due 60 days after September 1, 2022.

RANDY HITE MADE A MOTION TO APPROVE THE CORPORATE INTEGRITY AGREEMENT REPORT AS PRESENTED. LISA HARRY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

INFORMATIONAL ITEMS

Chairman's Report – Vice Chair Alan Stuber stated that CCH is a great organization with great people and a bright future ahead. Mr. Stuber thanked the staff and community for their continued support.

Lisa Harry and Sara Hartsaw attended the recent WHA training in Riverton, WY. Ms. Harry will forward slide presentations from the training to the other trustees.

Chief of Staff Report – Dr. Mansell reported that the Medical Staff have had the opportunity to meet Matt Shahan and look forward to working together. Dr. Mansell thanked Natalie Tucker for her assistance in ordering coffee makers for employee lounge areas in oncology and OB. Dr. Mansell thanked UCHealth for sponsoring a dinner for UCH and CCH medical staff to discuss vascular disease.

UCHealth Update – Diane Jackson

Diane Jackson reported that UCH has been working with a CCH team on the Community Health Needs Assessment and the Epic conversion. COVID-19 numbers are rising in Northern Colorado.

CEO Report –

Matt Shahan, CEO, reported that the staff and community have made him feel very welcome. Mr. Shahan announced that he will serve on Campbell County Chamber of Commerce Board of Directors and the Economic Development Board.

Val Amstadt, CCMG Pediatrics PA, was recognized for discovering a cancerous mass in an infant that without early detection could have been detrimental. The family submitted a letter thanking Val and the pediatric team.

A thank you letter thanking Dr. Stamato and his Cardiology team was read. The patient thanked Dr. Stamato and his team for the care they received during an angiogram procedure.

The CFO and VP of HR positions have been posted. Interim offers have been extended and we hope to have them onsite at the beginning of the month.

The staff masking policy will be updated to reflect current DNV requirements.

- If a staff member is fully vaccinated with at least 1 booster masks may be removed in offices and meetings as long as the community transmission rate is low-moderate.
- Masks must be worn by everyone in hall ways and common areas that interaction with public is possible.
- If the community transmission rate is high everyone must wear masks at all times.
- Staff that have a vaccine exemption, or are not fully vaccinated with at least 1 booster will have to be tested weekly while the community transmission rate is high.
- Managers will receive a list of staff members that are not fully vaccinated with at least 1 booster. Providing this information to managers is not a HIPAA violation.
- Transmission rates will be checked on the 1st and 15th of the month.
- If staff members are not compliant with the updated protocol follow the disciplinary protocols.
- Masks must be worn when parents that are not employees of CCH are dropping children off at Childcare.
- The Legacy will continue with established masking protocols.
- Visitors must continue to wear masks at all times.

Monthly Financials

- Operating expenses were over budget by \$1,200,000 (7.35%) in April.
- Net patient revenue was \$2,500,000 (17.5%) under budget.
- EBIDA was \$3,900,000 under budget and decreased \$3,700,000 compared to last year.
- April's accounts receivable days decreased by 2 to 75 days.
- Days cash on hand decreased by one days to 162.
- Total revenues for the month was a loss of \$4,682,280. Year to date revenue is a loss of \$25,073,998.



EXECUTIVE SESSION

The regular meeting recessed into Executive Session at 5:55 PM.

RANDY HITE MADE A MOTION TO ENTER INTO EXECUTIVE SESSION AT 5:55 PM TO DISCUSS RETENTION OF A PROFESSIONAL PERSON, PERSONNEL MATTERS, CLASSIFIED CONFIDENTIAL ATTORNEY CLIENT PRIVILEGED MATTERS AND OTHER MATTERS AS CLASSIFIED CONFIDENTIAL BY LAW. TOM MURPHY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

SARA HARTSAW MADE A MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:27 PM. LISA HARRY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Returned to Open Session at 7:27 PM.

The meeting adjourned at 7:27 PM.

The next meeting is scheduled for June 23, 2022.

Lisa Harry, Secretary

Brandi Miller, Recorder



Campbell County Health

Excellence Every Day

STAFF APPOINTMENTS – May 26, 2022

The Medical Executive Committee recommends full Board approval of the following:

STAFF APPOINTMENTS:

Reappointments:

Active:

Department of Medicine	
Pauline Lerma, M.D. (June)	Hematology/Oncology

Limited Health Care Practitioner (Dependent):

Department of Surgery	
Kathleen Feeley, CRNA (June)	Anesthesia
<i>Supervising Physician: Nita Engineer, M.D.</i>	

Lonna Potter, CRNA (May)	Anesthesia
<i>Supervising Physician: Nita Engineer, M.D.</i>	

MEDICAL STAFF REQUESTING NEW / ADDITIONAL PRIVILEGES

Department of Surgery	
John Mansell, M.D.	Anesthesiology

MEDICAL STAFF REQUESTING CHANGE IN MS CATEGORY

Department of Surgery	
Ricky Fisher, D.O.	Anesthesiology
<i>Currently Courtesy Staff - Requests Active Staff Privileges</i>	

MEDICAL STAFF PRIVILEGE EXTENSION REQUESTS

Department of Medicine	
Nicholas Stamato, M.D.	Cardiology / Internal Medicine
Sara Adsit, PA-C	Nephrology

MEDICAL STAFF RESIGNATIONS

Courtesy Staff:

Department of Surgery		
Roy Paulson, DDS	Dentistry	Effective October 2021
Candace Winters, PA-C	Orthopedics ONLY	Effective March 1, 2022