

Campbell County Health Board of Trustees
Regular Board Meeting – City Council Chambers - City Hall
January 27, 2022
5:00 PM

Members present:

Adrian Gerrits, Chairman
Alan Stuber, Vice Chair
Lisa Harry, Secretary
Kristina Leslie, Trustee

Dr. Sara Hartsaw, Trustee
Tom Murphy, Trustee

Absent: Randy Hite, Treasurer

Also present:

Jerry Klein, COO & Interim CEO
Dr. John Mansell (phone)
Mary Lou Tate, CFO
Natalie Tucker, CNO
Noamie Niemitalo, Human Resources VP

Matt Sabus, Information Technology VP
Alison Gee, CCH Attorney
Patty McJilton, Quality
Karen Clark, Community Relations
Brandi Miller, Executive Assistant

Invocation

Jerry Taylor, CCH Chaplain led those present in an opening prayer.

Dr. Mansell gave a brief eulogy in honor of Dr. Nate Simpson. Dr. Simpson held many leadership roles within the medical staff. He will be missed.

Call to Order - Mr. Gerrits, Chairman, called the meeting to order at 5:02 p.m.

Mission Statement - Lisa Harry read Campbell County Health's Mission Statement.

Vision Statement - Sara Hartsaw read Campbell County Health's Vision Statement.

Roll Call - Brandi Miller called the roll, Mr. Hite was absent. A quorum was present.

Approval of Agenda

SARA HARTSAW MADE A MOTION TO AMEND THE AGENDA; MOVING THE CHIEF OF STAFF REPORT AND MEDICAL APPOINTMENTS AFTER THE CONSENT AGENDA. ALAN STUBER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Consent Agenda

SARA HARTSAW MADE A MOTION TO MOVE DNV VIRTUAL SURVEY OUT OF THE CONSENT AGENDA TO BE DISCUSSED DURING THE CEO REPORT. KRISTINA LESLIE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The following items were approved as part of the Consent Agenda.

Approval of Minutes

December 2, 2021 – Regular Meeting Minutes

December 9, 2021 – Special Meeting Minutes

Finance Meeting

November: Charity \$301,938.77; Bad Debt \$2,513,057.77; Grand Total \$2,814,996.47.

December: Charity \$450,680.56; Bad Debt \$2,541,524.12; Grand Total \$2,992,204.68.

Board Policies

- Construction Project Approval Process
- Rules of Procedure Contested Cases Before the Board of Trustees Campbell County Hospital District

Surprise Billing Regulation - An article was shared with the Board prior to the meeting for review.

IT Integration Activities (Epic) - Matt Sabus, VP of IT, submitted a brief report prior to the meeting for review.

Corporate Integrity Agreement (BHS) –Patty McJilton submitted a brief update on the CIA prior to the meeting.

Approve Final Version of Audit – The preliminary audit was presented at the October 28, 2021 Board retreat. The final version is up for approval.

SARA HARTSAW MADE A MOTION TO APPROVE THE AMENDED CONSENT AGENDA. LISA HARRY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Action Item 1 – Medical Staff Appointments

Dr. Mansell shared the attached Medical Staff Appointment list that was recommended for approval by the appropriate Department Chairman, Credentials Committee, and Executive Committee.

SARA HARTSAW MADE A MOTION TO APPROVE THE MEDICAL STAFF APPOINTMENT LIST AS PRESENTED. ALAN STUBER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

CHIEF OF STAFF REPORT – Dr. Mansell reported that the medical staff office is making progress towards scanning documents into the new system, MD-Staff. Dr. Mansell recognized Deb Wade and Catherine Rael for the work they have done during this transition.

Dr. Mansell is working with Diane Jackson, UCH, to allow CCH medical staff access to UCHealth's medical library.

RECOGNITION ITEMS

Employee Recognition

The following employees were recognized by the Board as Thanks for Working Here recipients:

- Jason Frye, NRP, EMS
- Julie Hanson, LPN WIC
- Shelly Hagen, Early Childhood Center
- Kim Norlander, Early Childhood Center
- Matt Sabus, VP of IT
- Juli Matthews, Early Childhood Center
- Cassie Staschel, Oncology
- Melissa Waters, RN, Oncology
- Marla Leat, BSRT, RRT, Respiratory Therapy
- Keely Geer, Professional Development
- Linda Ducello, RRT, HMR
- Jenny Miller, BSRT, RRT, AE-C, Respiratory Therapy
- Dessie Hoxie, RRT, RPSGT, Respiratory Therapy and Sleep Center
- Barb Shober, RPSGT, Sleep Center
- Lindsay Patrick, CPhT, Pharmacy

Exceptional Service

- Kiara Leggitt, 3rd Floor Clinic Registration Specialist

PUBLIC QUESTIONS OR COMMENTS

No Comments.

DISCUSSION ITEMS

iProtean Board Education Platform

The Board discussed the benefits of executing a contract with iPro such as: on-demand education modules, quick/15 min. education opportunities, licenses could be utilized by Board and C-Suite, Board compliance modules included, if we don't sign the contract now the price will increase in the future. Cons that were discussed include the high cost, not utilizing the program enough to justify the cost, there are other, less expensive education options.

The Board tabled the topic and will include it as an informational item on the February 24th agenda. The Board encouraged Ms. Harry to visit with the iPro team during the upcoming AHA conference in Phoenix.

March Retreat

Jerry Klein, Interim CEO, asked the Board for direction on the upcoming strategic planning session that is scheduled for March 24-25 at Spearfish Canyon Lodge. Chairman Gerrits and Mr. Klein will work with UHealth on strategic planning topics and someone to facilitate the conversation.

ACTION ITEMS

Banking Services Request for Proposal (RFP) Policy

Mary Lou Tate summarized the RFP policy stating that the policy requires CCH to accept RFPs to change banking facilities every 5-7 year. To her knowledge this has not been practiced. Changing financial institutions is not required by state statute or any current law. Ms. Tate recommended the Board retire this policy.

SARA HARTSAW MADE A MOTION TO RETIRE THE BANKING SERVICES REQUEST FOR PROPOSAL (RFP) POLICY AS RECOMMENDED. ALAN STUBER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

INFORMATIONAL ITEMS

Chairman's Report – Chairman Gerrits thanked the city for allowing us to use their facilities for our meetings during. Mr. Gerrits reported that the CEO search committee met to review candidates and have narrowed the field to four who will be interviewed virtually on February 4th. The search committee includes physicians, Board members, and County Commissioner Bob Maul.

Chief Medical Officer – Dr. Barabas reported that the hospital census is high but those admitted with COVID-19 are not as acutely ill. Clinics have moved to more virtual visits and staff working from home as much as possible to limit exposure.

UHealth Update / CEO Search Update – Grace Taylor

Diane Jackson from UHealth thanked Noamie Niemitalo, VP of HR, for her work with the search. The search committee hopes to offer an onsite visit to 2-3 candidates.

Interim CEO Report – Mr. Klein reported about some of the recent events he has participated in. Mr. Klein continues meeting with independent providers to listen and gather feedback. Mr. Klein selected staff members to report on the following topics.

- ***COVID-19 Update*** - Natalie Tucker updated the Board on the current COVID stats. The county positivity rate has increased from 32% last week to 43.6% this week.
- ***DNV Survey*** – Patty McJilton updated the Board on the recent virtual DNV accreditation survey. The surveyors closed 10 of 11 nonconformities from last year's survey. Preliminary results show only 2 NC-1 and 3 NC-2 findings.
- ***Vaccine Mandate requirements*** - Noamie Niemitalo provided the Board a timeline of the vaccine mandate requirements. Currently 31% of CCH employees have received a vaccination mandate and 6% have not submitted proof of receiving the vaccine. On January 14th CMS issued official

guidance on the implementation requirements. Board members are required to comply with the vaccination mandate by contacting Ms. Niemitalo to submit proof of vaccination or request an exemption. The vaccination policy was updated to reflect the current deadline. Attorney Alison Gee encouraged the Board to approve the updated vaccination policy.

KRISTINA LESLIE MADE A MOTION TO APPROVE THE UPDATED COVID-19 VACCINATION POLICY TO COMPLY WITH THE US SUPREME COURT DECISION TO REFLECT THE CMS DATES. LISA HARRY SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN: ADRIAN GERRITS - AYE; ALAN STUBER - AYE; LISA HARRY – AYE; SARA HARTSAW – NAY; KRISTINA LESLIE – AYE; TOM MURPHY – NAY. 4-YAYS, 2-NAYS, MOTION CARRIES.

There was discussion about removing the CCH COVID-19 vaccination policy and the licensure and funding ramifications of doing so.

ALAN STUBER MADE A MOTION TO REMOVE THE CCH COVID-19 VACCINATION POLICY. MOTION FAILS DUE TO LACK OF SECOND.

Monthly Financials – Mary Lou Tate, CFO

- Operating expenses were under budget by \$319,000 (1.9%) in December.
- Net patient revenue was #13,000 (-0.1%) under budget.
- EBIDA was \$91,000 over budget and decreased \$4,300,000 compared to last year.
- October's accounts receivable days increased by 2 to 79 days.
- Days cash on hand remained at 180 in December.

EXECUTIVE SESSION

The regular meeting recessed into Executive Session at 6:47 PM.

SARA HARTSAW MADE A MOTION TO ENTER INTO EXECUTIVE SESSION AT 6:47 PM. ALAN STUBER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

SARA HARTSAW MADE A MOTION TO COME OUT OF EXECUTIVE SESSION AT 9:48 PM. ALAN STUBER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

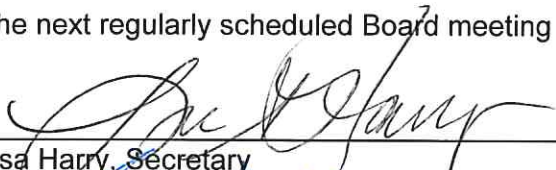
Returned to Open Session at 9:48 PM.

SARA HARTSAW MADE A MOTION TO ASSIGN JERRY KLEIN AS PKGI PRESIDENT. KRISTINA LESLIE SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

SARA HARTSAW MADE A MOTION TO ENTER INTO EXECUTIVE SESSION AT 9:49 PM. KRISTINA LESLIE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Open session reconvened at 10:02 pm. The regular meeting adjourned at 10:02 pm.

The next regularly scheduled Board meeting is February 24, 2022.



Lisa Harry, Secretary



Brandi Miller, Recorder