

Campbell County Health Board of Trustees
Regular Board Meeting – City Council Chambers
June 24, 2021
5:00 PM

Members present:

Mr. Adrian Gerrits
Ms. Lisa Harry
Dr. Sara Hartsaw

Ms. Kristina Leslie (via phone)
Mr. Tom Murphy

Also present:

Ms. Colleen Heeter, CEO
Dr. John Mansell, Chief of Staff
Mr. Jerry Klein, COO
Ms. Mary Lou Tate, CFO
Ms. Misty Robertson, CNO
Ms. Noamie Niemitalo, Human Resources VP

Mr. Matt Sabus, Information Technology VP
Dr. Barabas, CMO
Mr. Tom Lubnau, CCH Attorney
Ms. Brandi Miller, Recorder
Public

Call to Order

Mr. Gerrits, Chair, called the meeting to order at 5:00 p.m.

Invocation

Pastor Judith England, First Nazarene Church, led those present in an opening prayer.

Mission Statement

Lisa Harry read Campbell County Health's Mission Statement.

Vision Statement

Sara Hartsaw read Campbell County Health's Vision Statement.

Roll Call

Brandi Miller called the roll, four members were in person, Kristina Leslie joined via phone, Randy Hite and Alan Stuber were absent.

Approval of Agenda

SARA HARTSAW MADE A MOTION TO APPROVE THE AMENDED AGENDA WITH THE REMOVAL OF DISCUSSION ITEM 2, HEALTHCARE FOUNDATION LOGO AND NAME UPDATE AND MOVING PUBLIC COMMENT ON THE HOSPICE HOUSE TO THE HOSPICE HOUSE UPDATE SECTION OF THE MEETING. TOM MURPHY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Consent Agenda

The following items were approved as part of the Consent Agenda.

Approval of Minutes

May 27, 2021 Regular Meeting Minutes
June 1, 2021 Special Meeting Minutes

Finance Meeting

Items requiring Board Action from the June 21, 2021 Finance Committee Meeting; \$2,172,439.99 write-off and uncollectible debt.

Policy Review

Banding Services Request for Proposal (RFP)
Bidding/Alternate Design and Construction Delivery Methods

**SARA HARTSAW MADE A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.
TOM MURPHY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

RECOGNITION ITEMS

Employee Recognition

The following employees were recognized by the Board:

- Kayla Allguer, RN Behavioral Health Service
- Ashton Eichenberger, RN, BSN, Kid Clinic
- Cori Matheny, RN CCMH Medical Surgical Unit

Retiree Recognition

- Joann Biesheuvel, Medical Records, 25 years

PUBLIC QUESTIONS OR COMMENTS

Adrian welcomed public and read the public comment statement prior to taking comments. Hospice comments were moved to the Hospice Task Force section. No other comments were made.

DISCUSSION ITEMS

Hospice Task Force – Nachele McGrath gave a brief update and history of the Hospice House. The Foundation Board agreed to contribute \$100,000 annually to be used toward the Hospice House deficit. During recent task force meetings the group reviewed the Hospice Report that was completed earlier in the year. This report suggests a change in licensure/service lines. The task force is not interested in changing the service line at the Hospice House.

Margie Ketterling, Jeff Ketterling, Holly Tate, Angie Morfeld, Jaelene Ritterhouse, George Dunlap, Josh McGrath, Nachele McGrath, Ron McGrath, Ronda Boller, Greg Dougherty, Luke Wilkins, and Allyson Kerns were among those who shared personal stories, experiences and support for the Hospice House. The Board thanked attendees for showing their support and sharing personal stories.

Affiliation Update

The Board will present at the Commissioner's July 6th work session. Alexa Kinney was hired as a PR Crisis specialist to assist with communication and sharing the benefits of affiliation with stakeholders. To ensure transparency the UHealth management services agreement will be available on the CCH website for all to review.

ACTION ITEMS

Medical Staff Appointments

The following list is being recommended for approval by the appropriate Department Chairman, Credentials Committee, and Executive Committee.

New Appointments:

Limited Health Care Practitioner (Dependent):

Department of Medicine

Echo O.R. Downey, APRN Psychiatry

Supervising Physician: Mark Walter, M.D.

Limited Health Care Practitioner (Dependent) – Category Change Request from Temporary:

Department of Surgery

Amanda R. Zuck, CRNA Anesthesia

Supervising Physician: Nita Engineer, M.D.

Reappointments:

Active Staff

Department of Surgery

Stephen Houmes, M.D. (June) Emergency Medicine

James “Joe” Marr, III, M.D. (July) Emergency Medicine

Jessica Quinlan, M.D. (July) Anesthesiology

Limited Health Care Practitioners (Dependent)

Department of Medicine

Anne Jones, APRN (July) Internal Medicine

Tracy Wickersham-Frey, PA-C (July) Family Medicine

MEDICAL STAFF NOT RENEWING PRIVILEGES

Department of Surgery

Ali Turabi, M.D. Anesthesiology

MEDICAL STAFF RESIGNATIONS

Active Staff:

Department of Medicine

Mark Hoskinson, M.D., Internal Medicine Effective June 9, 2021

Nahida Khan, M.D., Internal Medicine Effective June 9, 2021

Mark Walter, M.D., Psychiatry Effective November 23, 2021

SARA HARTSAW MADE A MOTION TO APPROVE THE MEDICAL STAFF APPOINTMENT LIST AS PRESENTED. LISA HARRY SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

Kid Clinic Bylaws Approval

Minor revisions were made to the Kid Clinic Bylaws.

TOM MURPHY MADE A MOTION TO APPROVE THE KID CLINIC BYLAWS AS PRESENTED. LISA HARRY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

INFORMATIONAL ITEMS

Chairman’s Report – No report.

Chief of Staff Report – Dr. Mansell expressed gratitude from the Medical Staff. They appreciated being able to share concerns and ask questions about the UCHealth affiliation.

CEO Report – Ms. Heeter reported the PRSC real estate transaction closed and now is a joint venture. Physicians own 55% and CCH owns 45%.

CCH will close on the Newcastle Ambulance Service (NAS) on June 30th. Misty Robertson and Chris Beltz met with various Newcastle and Weston county community stakeholder groups. The acquisition of NAS will expand the EMS service area to Newcastle, portions of Weston County and the Custer Highlands area of South Dakota.

Strategic Focus Presentation – Budget Presentation

Mary Lou Tate presented the FY22 preliminary budget. The proposed Capital Budget is \$15,570,378 which includes Equipment, Facility Plan, Major/Multi Year Projects, IT Projects and a contingency amount of \$1.2 million. The FY22 preliminary budget income statement included a multi-year view of budgets FY2015-FY2022. The expected loss for FY22 before mill levy is \$21,207,029 and \$10,611,021 after mill levy.

Monthly financials for May included: Bad debt and charity care were under budget by \$402,000, operating expenses were under budget by \$805,000, days cash on hand decreased to 177 and the operating income/loss was less than budget by \$740,000.

EXECUTIVE SESSION

The regular meeting recessed into Executive Session at 7:45 pm.

The regular meeting reconvened at 9:33 pm.

The regular meeting adjourned at 9:33 pm.

The next regularly scheduled Board meeting is July 15, 2021.



Lisa Harry, Secretary



Brandi Miller, Recorder