



Campbell County Health Board of Trustees
Regular Board Meeting – CCH 5th Floor Classroom
January 26, 2023, 2022
5:00 PM

Members present:

Alan Stuber, Chair

Sara Hartsaw, Vice Chair

Tom Murphy, Secretary

Mark Hoskinson, Trustee

Bill Rice, Trustee

Also present:

Matt Shahan, CEO

Jerry Klein, COO

Dr. Neuwirth, COS

Natalie Tucker, CNO

Diane Jackson, UCH

Matt Sabus, VP of IT

Tom Lubnau, CCH Attorney

Dawn Hodges, VP of HR

Brandi Miller, Executive Assistant

Jennifer Ford, Community Relations

Norberto Orellana, Community Relations

Pledge of Allegiance

Call to Order – Alan Stuber, Chair, called the meeting to order at 5:00 p.m.

Mission Statement – Sara Hartsaw read Campbell County Health’s Mission Statement.

Vision Statement – Tom Murphy read Campbell County Health’s Vision Statement.

Roll Call - Brandi Miller called the roll, Randy Hite was not present.

Approval of Agenda

MARK HOSKINSON MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED. SARA HARTSAW SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Consent Agenda

TOM MURPHY MADE A MOTION APPROVE THE CONSENT AGENDA AS PRESENTED. MARK HOSKINSON SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The following items were approved as part of the Consent Agenda:

Approval of Minutes – 12/1/2022

Policy Review – Operations; Standing Rules on Allowing the Public to be Placed on Agenda of Hospital Governing Board Meeting; Selection of a New Board Member

Finance Meeting Minutes and Action Items – 1/23/2023 minutes; \$339,358.60 Charity Care; \$1,763,386.57 Bad Debt; Totaling \$2,102,745.17

Approval of Capital Requests – The Finance Committee recommended Board approval on the following Capital Requests:

- ENT Clinic Equipment #1 - \$58,019.99
- ENT Clinic Equipment #2 - \$5,504.55
- ENT Clinic Equipment #3 - \$52,865.93
- ENT Clinic Equipment #4 - \$167,888.36
- Bariatric Recliners - \$14,160.30 *funded by Kate Weis Fund

- Ureterorenoscopes - \$16,889.91
- GE OEC 3D Imaging - \$364, 905.00 (savings of \$442,595 from what was budgeted)

RECOGNITIONS

Daisy Award Recognition – Kasia Kauranen, RN, recently received the Daisy Award for her outstanding service she provided a family while in the ICU.

CCH Recognition Snapshot – Matt Shahan presented the CCH recognition snapshot. This includes various employee recognitions made throughout the organization utilizing the Studer platform.

PUBLIC QUESTIONS OR COMMENTS

Gillette resident, Cory, shared a story with the Board about an infant that received blood from a donor that had received the COVID-19 vaccination. He asked the Board to consider distinguishing between blood from COVID vaccinated donors and non-vaccinated donors.

DISCUSSION ITEMS

Joint Dispatch – A joint dispatch including City, County, Fire and Hospital has been discussed. CCH will continue to participate in discussions and planning stages.

Audit Presentation – Auditors, Rob Schile and Ryan Strusz presented the audit report. Many organizations across the region are experiencing financial hardships. CCH did not meet the bond constraints. Bond holders have not expressed their desire to call the bonds due. Matt Shahan has been in conversations with bond holders. The auditors did note there has been improvement in the net days in AR.

ACTION ITEMS

Torch 6 Panel Film Array Capital Request – Additional information was provided for the Board's consideration. Approving this request allows CCH to not continue with the current lease which requires us to spend at least \$250k for reagent whether it is needed or not. The Torch 6 Panel allows an increased volume to be tested at the same time as well as obtaining results faster.

SARA HARTSAW MADE A MOTION TO APPROVE THE TORCH 6-PANEL FILM ARRAY CAPITAL REQUEST IN THE AMOUNT OF \$129,293 AS PRESENTED. TOM MURPHY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Finance Report Out and Approval – November and December financials were reviewed. December 2022 bad debt and charity totaled \$2,102,745. We are working to create easier to read dashboards for monthly financials. We continue to receive complaints on patients being sent to collections prior to receiving bills.

WIC flooring project is in the beginning stages. The company is coordinating work times with the WIC staff.

BILL RICE MADE A MOTION TO APPROVE THE NOVEMBER AND DECEMBER FINANCIALS AS PRESENTED. SARA HARTSAW SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Board Member Resignation – Kristina Leslie submitted her resignation effective January 11, 2023. The vacancy will be advertised, and applications will be accepted until February 10th at 5pm. The pool will be narrowed to 5 applications and the selected 5 applicants will be interviewed. The new trustee will be appointed at a special meeting on February 15.

MARK HOSKINSON MADE A MOTION TO APPROVE KRISTINA LESLIE'S RESIGNATION FROM THE BOARD OF TRUSTEES AND BEGIN ACCEPTING APPLICATIONS FOR THE REPLACEMENT. BILL RICE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

INFORMATIONAL ITEMS

Chairman's Report – Alan Stuber, Chair, reported that the Behavioral Health Committee's meeting is scheduled for February 16, 2023, at 5:30pm. Multiple community members have been invited to participate on the committee.

He also reported that the Board and Administration continue to look at efficient ways to recruit and retain staff.

Chief of Staff– Dr. Neuwirth reported that Dr. Lerma has been named the Medical Director of Oncology.

Chief Medical Officer Report – No report given.

UCHealth Update – Grace Taylor reported that CFO recruitment efforts are ongoing, and UCH continues offering assistance with the Epic implementation.

CEO Report – Matt Shahan, CEO, welcomed Dawn Hodges, VP of HR, to the team. Matt recently attended the HFMA conference. Matt and four Board members will be attending the AHA Rural Conference in mid-February. We have received notification that we have been awarded some grants. Yvette Land, grant writer, has done an outstanding job finding and applying for various grants.

Trustee Bill Rice noted that he appreciates the community members efforts to attend the CCH Board meetings and would like to explore options that would make it more convenient for the public to attend.

EXECUTIVE SESSION

The regular meeting recessed at 6:38 PM to prepare to enter into Executive Session.

SARA HARTSAW MADE A MOTION TO ENTER INTO EXECUTIVE SESSION AT 6:52 PM TO DISCUSS RETENTION OF A PROFESSIONAL PERSON, REAL ESTATE, PERSONNEL MATTERS, CLASSIFIED CONFIDENTIAL ATTORNEY CLIENT PRIVILEGED MATTERS LITIGATION AND OTHER MATTERS AS CLASSIFIED CONFIDENTIAL BY LAW. TOM MURPHY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

SARA HARTSAW MADE A MOTION TO COME OUT OF EXECUTIVE SESSION AT 9:30 PM. TOM MURPHY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Returned to Open Session at 9:30 PM.

ACTION ITEMS

Medical staff appointment approval.

SARA HARTSAW MADE A MOTION TO APPROVE THE MEDICAL STAFF APPOINTMENTS WITH CORRECTION BEING MADE TO ONE CERTIFICATION. TOM MURPHY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.


ADJOURNMENT

TOM MURPHY MADE A MOTION TO ADJOURN AT 9:31 PM. SARA HARTSAW SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The meeting adjourned at 9:31 PM.

The next meeting is scheduled for February 23, 2023


Tom Murphy, Secretary


Brandi Miller, Recorder