

**Campbell County Health Board of Trustees  
Regular Board Meeting  
April 22, 2021**

The Campbell County Hospital District Board of Trustees met in the Hospital's Fifth Floor Classrooms on Thursday, April 22, 2021.

**Members present:**

Mr. Adrian Gerrits  
Mr. Alan Stuber  
Ms. Lisa Harry  
Mr. Randy Hite

Dr. Sara Hartsaw (Webex)  
Ms. Kristina Leslie  
Mr. Tom Murphy

**Also present:**

Ms. Colleen Heeter, CEO  
Dr. John Mansell, Chief of Staff  
Mr. Jerry Klein, COO  
Ms. Mary Lou Tate, CFO  
Ms. Misty Robertson, CNO  
Ms. Noamie Niemitalo, Human Resources VP

Mr. Matt Sabus, Information Technology VP  
Ms. Karen Clarke, Community Relations Director  
Mr. Tom Lubnau, CCH Attorney  
Ms. Alison Gee, CCH Attorney  
Ms. Brandi Miller, Recorder  
Public

**Call to Order**

Mr. Gerrits, Chair, called the meeting to order at 5:00 p.m.

**Invocation**

Chaplain Harper led those present in an opening prayer.

**Mission Statement**

Mr. Stuber read Campbell County Health's Mission Statement.

**Vision Statement**

Mr. Hite read Campbell County Health's Vision Statement.

**Roll Call**

Ms. Brandi Miller called the roll of the Trustees of the Board of Campbell County Memorial Hospital District, Mr. Gerrits, Mr. Stuber, Ms. Harry, Mr. Hite, Dr. Hartsaw (Webex), Ms. Leslie and Mr. Murphy (late) were present.

**Approval of Agenda**

**ALAN STUBER MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED. RANDY HITE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**Consent Agenda**

The following items were approved as part of the Consent Agenda.

**Approval of Minutes**

March 25-26 Strategic Planning Session Minutes

**Administrative Policy Review**

Patient Grievance Policy



Finance Meeting

Items requiring Board Action from the April 19, 2021 Finance Committee Meeting

**RANDY HITE MADE A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED. LISA HARRY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**RECOGNITION ITEMS**

Chaplain Harper – After nearly 30 years of service Chaplain Harper retired from the hospital Chaplain Services. Tanya Allee shared words of appreciation and friendship from those that worked most closely with Chaplain Harper. In the over 30 years of service Chaplain Harper worked to establish a robust, successful Chaplain program, donated hundreds of hours to those in need of services, and was a reliable friend/confidant. The Board recognized Chaplain Harper with a token of appreciation.

Employee Recognition

The following employees were recognized by the Board:

- Carrie Snyder, Lab Supervisor
- Tina Dierking, Nutrition Services
- Lilian Sullivan, Pathology
- Claudia Sprague, Food Services
- Tyla Herbst, Clinical Dietitian
- Camron Tompkins, Home Medical Resources
- Danielle Wood, Professional Development
- Jamie Mooney, Employee Safety Coordinator
- Beth Wilson, ICU RN “*Daisy Award*”

**PUBLIC QUESTIONS OR COMMENTS**

No comments were made.

**DISCUSSION ITEMS**

Hospice House

Mr. Stuber gave a brief update on the recent CCH-CCHF Task Force meeting. Nachele McGrath, Chris Shelledy and Emily Arthun were in attendance representing the CCH-CCHF task force. The group agreed that a business plan would be more beneficial than a feasibility study. The task force would like to continue working towards making the Hospice House a successful business. The CCH Board supports having the task force working towards this goal.

Unidine

Ms. Heeter reported that CCH welcomed Unidine, the organization that will be taking over nutrition services at the hospital and the Legacy. Unidine has a long history of satisfaction and successes. Along with their fresh food pledge, made from scratch meals and expanded service hours we believe this will partnership will benefit the entire organization.

**ACTION ITEMS**

Medical Staff Appointments

Dr. Mansell recommended approving the medical staff appointments as recommended by the appropriate Department Chairman, Credentials Committee, and Executive Committee.





**LISA HARRY MADE A MOTION TO APPROVE THE MEDICAL STAFF APPOINTMENTS AS PRESENTED. RANDY HITE SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.**

**INFORMATIONAL ITEMS**

Chairman's Report – No report given

Chief of Staff Report – No report given

CEO Report

Ms. Heeter updated the board on recent events. We recently celebrated Volunteer week. There are over 100 volunteers at CCH. We are collaborating with CCHF to celebrate our scholarship winners with a dinner hosted at Prime Rib.

Strategic Focus Presentation

**People**

LDI Training Goal

Ms. Niemitalo and Ms. Tucker updated the Board on the progress being made towards our LDI training goal. A needs assessment is given annually by Managers and Supervisors to help us determine what education topics need to be offered.

**Care**

Finance & Clinical Coverage

Ms. Tate and Ms. Robertson gave a finance and clinical coverage update. As an organization we continue to identify patients that are at high-risk for readmission as this dictates the payments received from CMS.

**Service**

Patient Satisfaction Survey

Ms. Allee updated the Board on HCAHPS overall rating. CCH's current high priorities focus include:

- Explaining purpose of medication
- Nurse listening carefully
- Explain things in a way the patient understands
- Responsiveness

**Business**

Business

Ms. Mary Lou Tate updated the board on provider based billing which will go live May 3<sup>rd</sup>. This only affects the Medicare program, not commercial or Medicaid plans. It will allow physician offices who are clinically integrated with a hospital to recoup costs associated with the facility such as increased regulations, charity care, etc.

Revenues for March were above budget and expenses came in under budget.

March 2021

- Net patient revenue was 1.3% under budget
- Operating expenses were 3.7% under budget
- Excess revenue over expenses exceeded amount budgeted by \$538k



# Campbell County Health

*Excellence Every Day*

- EBIDA was \$450k over budget and increased \$845 compared to last year
- Accounts receivable days decreased by 2 days to 68 days

## **EXECUTIVE SESSION**

The regular meeting recessed into Executive Session at 6:13 p.m.

The regular meeting reconvened at 9:45 p.m.

The regular meeting adjourned at 9:45 p.m.

The next regularly scheduled Board meeting is May 27, 2021.

A handwritten signature in black ink, appearing to read 'Lisa Harry', written over a horizontal line.

Lisa Harry, Secretary

A handwritten signature in blue ink, appearing to read 'Brandi Miller', written over a horizontal line.

Brandi Miller, Recorder