



**GOVERNING BOARD
REGULAR MEETING**

The Campbell County Hospital District Board of Trustees met in the Hospital's Fifth Floor Classrooms on Thursday, February 22, 2018.

Members present:

Mr. Harvey Jackson
Ms. Ronda Boller
Dr. Ian Swift
Mr. George Dunlap
Dr. Sara Hartsaw
Mr. Adrian Gerrits

Member absent:

Mr. Randy Hite

Also present:

Mr. Andy Fitzgerald, Chief Executive Officer
Dr. Jennifer Thomas, Chief of Staff
Mr. Dalton Huber, CFO
Ms. Deb Tonn, Vice President of Patient Care
Ms. Noamie Niemitalo, Vice President of Human Resources
Mr. Bill Stangl, Vice President of Physician Services
Ms. Jonni Belden, Vice President of Long Term Care
Ms. Ellen Rehard, Recorder
Public

OPENING

Call to Order

Mr. Jackson, Chairman, called the meeting to order at 5:01 p.m.

Invocation

Chaplain Scott Strohkirch led those present in an opening prayer.

Mission Statement

Mr. Gerrits read Campbell County Health's Mission Statement.

Vision Statement

Ms. Boller read Campbell County Health's Vision Statement.

Roll Call

Ms. Ellen Rehard called the roll of the Trustees of the Board of Campbell County Memorial Hospital District. Mr. Jackson, Dr. Swift, Ms. Boller, Dr. Hartsaw, Mr. Dunlap and Mr. Gerrits are present. Mr. Hite is excused.

Approval of Agenda

Mr. Jackson would like to add Introduction of new Board member Adrian Gerrits as #1 of Recognition Items. Loan repayment will be added to Action Items #3.



Dr. Hartsaw moved, seconded by Dr. Swift, to approve the agenda as amended. Mr. Jackson, Dr. Swift, Ms. Boller, Dr. Hartsaw, Mr. Dunlap and Mr. Gerrits voted aye. Motion carried.

Consent Agenda

The following items were approved as part of the Consent Agenda.

Approval of Minutes

Minutes from January 25, 2018, Board meeting (copies appended to minutes).

Administrative Policy Review

Five Administrative policies, Images of Patients and Residents, Social Media, Travel and Education, Commitment, Request and Reimbursement, Patient Grievance and Telephone Usage – Patients, Residents, Visitors and Employees (copies appended to minutes). **No motion required.**

Ortho Spine Recruitment

Item requiring Board Action from the January 16, 2018 Physician Recruitment and Retention Committee.

Finance Meeting

Items requiring Board Action from the February 19, 2018 Finance Committee Meeting (copy appended to minutes).

Committee Reports

Campbell County Healthcare Foundation
Quality Committee
Physician Retention and Recruitment Committee

Dr. Swift moved, seconded by Dr. Hartsaw to approve the Consent Agenda as presented. Mr. Jackson, Dr. Swift, Ms. Boller, Dr. Hartsaw, Mr. Dunlap and Mr. Gerrits voted aye. Motion carried.

RECOGNITION ITEMS

Adrian Gerrits

Mr. Gerrits thanked the Board of Trustees for the opportunity to serve the community. Mr. Gerrits was born and raised in Gillette and received a Bachelor degree from the University of Pennsylvania. He is currently a commercial pilot for a local drilling company. He and his wife Lee have a 14 month old son. His passion is competing in ultra-endurance races.

Provider of Month

Dr. Julie Fall

Dr. Julie Fall joined the medical staff in 1984 and is Board Certified in Pediatrics. She attended medical school at the Creighton University School of Medicine in Omaha, NE and completed her pediatric residency at Children's Mercy Hospital in Kansas City, MO.

Dr. Fall and her husband, fellow pediatrician Dr. David Fall, had planned on staying in Gillette for only three years to fulfill their educational obligations to the state of Wyoming. The pair was going to return to Kansas City, but realized that they had a more intensive and challenging



practice in Gillette than their friends and colleagues back in Kansas. As one of very few pediatricians in a small, relatively isolated community, the Falls practice, Big Horn Pediatrics, included neonatology, oncology and pediatric emergency care over their 33-plus years in Gillette. Under their leadership the Maternal Child department developed the high standard of education and training for the Nursery staff that still exists today.

Dr. Julie is now caring for the second generation of Campbell County residents, recognizing the parents of current patients that she cared for as children.

The Falls raised their three children in Gillette; Robin, Abby and Nathan. Robin is a multimedia specialist and video production manager in Hong Kong; Abby is a mom and a physician specializing in Reproductive Endocrinology and Infertility; and Nathan is a second year law student. Dr. Julie jokes that he is the only one of their children with a “normal” profession.

As they begin to slow down their practice careers, Dr. Julie is looking forward to spending more time with her one grandchild and hoping for more in the future.

Thank you, Dr. Julie Fall, for keeping Campbell County kids healthy for over 33 years.

Medical Staff Recognition

Jared Weishaar, CRNA

Jared Weishaar was looking for an opportunity to return to a smaller community in the Western United States. He grew up in Shelby, Montana and worked as a registered nurse in the communities of White Sulphur and Fort Harrison before completing his Master of Science, Biological Sciences, Anesthesia at Central Connecticut State University in New Britain, CT. During his training Jared performed over 700 anesthesia procedures at five different regional hospitals in the New England area. He chose CCH as a place where he could continue to expand his anesthesia skills in a system where a full range of surgical procedures are performed.

Jared and his wife Brooke have two sons, ages 4 and 6. When he's not working, Jared enjoys all kinds of outdoor activities, especially mountain biking.

Bryce Dougal, CRNA

Bryce Dougal had worked for periods of time at CCH as a temporary nurse anesthetist since 2012, so he was familiar with what the system and the community of Gillette had to offer. Bryce worked as a registered nurse in several facilities in his home state of Utah before completing his Master of Science program in Nurse Anesthesia at Mount Mary College in Sioux Falls, South Dakota. He comes to Gillette from Price, Utah, where he practiced anesthesia for seven years at Castleview Hospital in addition to his locum tenens (temporary) assignments. Bryce Brings a well-rounded knowledge of anesthesia skills and looks forward to improving his skills while employed here at CCH.

Bryce and his wife Camillia have six children, ages 5-15. Foster daughter Angelica is 7; McKenna is 15; Kimberly is 10; Isabella is 8; Alaina is 5 and their one son Daniel is 13. Bryce is a member of the Gillette Officiating Association and enjoys officiating local high school basketball and football games. He has coached baseball, basketball and football. He enjoys spending time with the youth as well as being active with his hobbies including sports and recreation, archery, firearms, riding his motorcycle, and spending time with his family.



Employee Recognition
New Directors and Managers

Shannon Sorensen Rehabilitation Manager at the Legacy

Thanks for working here Thursday

Lorri Lang	Patient Access
Brenda Lanz-Dedmann	Maternal Child
Robert LeMaster	Environmental Services
Brenda Turnquist	Childcare

Department Discoveries

Catheterization Laboratory February

PUBLIC QUESTIONS OR COMMENTS

Mr. Jackson asked if there were any comments or questions from the public at this time. There were none.

ACTION ITEMS

Medical Staff Appointments

Dr. Jennifer Thomas recommended approving the following medical staff appointments as recommended by the appropriate Department Chairman, Credentials Committee, and Executive Committee.

New Appointments:

Courtesy:

Department of Surgery	
William E. Doughty, M.D.	Pathology

Courtesy - Telemedicine:

Department of Surgery	
Patrick R. Henderson, M.D.	Radiology
Theresa M. Yuh, M.D.	Radiology
Xavier Garcia-Rojas, M.D.	Radiology
Matthew J. Thomson, M.D.	Radiology
Michael N. Rozenfeld, D.O.	Radiology
Fatima Kazem, M.D.	Radiology

Limited Health Care Practitioner:

Department of Surgery AND Powder River Surgery Center	
Anna M. Lukens-Black, CRNA	Anesthesiology

Reappointments:

Active:

Department of Maternal / Child	
Anne Moore, M.D.	Pediatrics

Courtesy:

Department of Medicine	
Allan Wicks, M.D.	Cardiology



Wesley Hiser, M.D.

Cardiology

Department of Maternal / Child

Douglas Christensen, M.D.

Pediatric Cardiology

Benjamin Ross, M.D.

Pediatric Neurology

Chad Best, M.D.

Pediatric Gastroenterology

ADDITIONAL PRIVILEGES REQUESTS:

Shawna M. Martin, CRNA

to practice at Powder River Surgery Center

Jared Weishaar, CRNA

to practice at Powder River Surgery Center

30-DAY EXTENSION REQUESTS– Applications Not Received AND/OR Complete

Robert Barelman, DDS

Dentistry

Kent Katz, MD

Gastroenterology

Philip Krmopotich, MD

Gastroenterology

David Boedeker, PA-C

Orthopedics / Family Medicine

Samuel Brescia, M.D.

Pediatric Cardiology

John Pickrell, M.D.

Cardiology

Nektarios (Nick) Bouzis, DDS

Dentistry

Mark Dowell, M.D.

Infectious Disease

Linda Walby, M.D.

Physical Medicine & rehabilitation

Jon Kerr, M.D.

Emergency Medicine

Amber Cohn, M.D.

OB/GYN

Lora Rigsby, D.O.

Anesthesiology

Rebecca Edwards, CRNA

Anesthesiology

MEDICAL STAFF NOT RENEWING PRIVILEGES:

John Roussalis, M.D.

MEDICAL STAFF RESIGNATIONS TO NOTE:

Todd Chapman, M.D. (StatRad) Effective January 15, 2018

Nicholas Armstrong, M.D. (StatRad) Effective July 30, 2017

Mr. Jackson, Dr. Swift, Ms. Boller, Dr. Hartsaw, Mr. Dunlap and Mr. Gerrits voted aye. Motion carried.

Dermatology Recruitment

Mr. Jackson stated re-addressing Dermatology recruitment was brought up at Physician Recruitment and Retention Committee. The need to recruit one Dermatologist is listed for 2019. After some discussion it was suggested that recruitment and the Physician Needs Analysis be discussed at the Board retreat scheduled in March. Dr. Hartsaw stated this was a motion from committee that needs to be addressed.

Dr. Hartsaw moved to amend the motion to either move or leave Dermatology recruitment as a low need. Mr. Jackson, Ms. Boller, Dr. Hartsaw, Mr. Dunlap and Mr. Gerrits voted aye. Dr. Swift abstained. Motion passed.



Loan Repayment

Mr. Dunlap moved, seconded by Dr. Hartsaw, to take the loan repayment action item off the table. Mr. Jackson, Dr. Swift, Ms. Boller, Dr. Hartsaw, Mr. Dunlap and Mr. Gerrits voted aye. Motion passed.

Mr. Dunlap moved, seconded by Dr. Hartsaw, to table the motion until the April Board meeting following discussion at the March retreat. Mr. Jackson, Dr. Swift, Ms. Boller, Dr. Hartsaw, Mr. Dunlap and Mr. Gerrits voted aye. Motion passed.

DISCUSSION ITEMS

Board Education

Ms. Boller and Mr. Dunlap reported on the recent Rural Healthcare Conference they attended in Phoenix. They attended sessions on CEO succession planning, effective Board leadership and ways to improve cost-effectiveness.

INFORMATIONAL ITEMS

Chairman's Report

Mr. Jackson requested this item be removed from the agenda.

Chief of Staff Report

Dr. Thomas had no report.

CEO Report

Mr. Fitzgerald reported the following:

- CCH has received the Top 100 Rural Hospital Award from the National Rural Health Association again this year. The top 20 award winners will be announced in March.
- The Wyoming Hospital Association is sponsoring an educational conference for Wyoming Board trustees on May 17th in Lander. Mr. Fitzgerald encourages Board members to attend.

STRATEGIC FOCUS

People

Ms. Noamie Niemitalo reported on recordable injuries. The goal for FY 17/18 is 6.2 and CCH is currently at 3.9. The CCH Safety Program includes staff education, safety walk a rounds by directors and senior leaders, daily safety huddle and a weekly safety brief, and the SWARM process. The Safety Swarm Team consists of Security or the House Supervisor, the Administrator on-call, the department director or manager and the Employee Safety representative. The SWARM process is a coordinated response to incidents resulting in employee injuries from patient handling or workplace violence. In the upcoming months the Safety Program will access education to look at lifting/handling education and competencies; develop work hardening/department specific issues before employees start or on-going during the first few months; develop a near miss reporting tool for employee safety; and review functional job descriptions starting with departments that have the most injuries or departments that have the potential for repetitive motion injuries.

Care

Ms. Sue Ullrich reported on sepsis which is a life-threatening condition in which the body is fighting a severe infection and body systems begin to fail. CCH is currently at 41.5%. Actions for



improvement include implementation of sepsis order sets, complete education for providers and staff, sepsis chart review and feedback and an ongoing work group which include nursing, physicians and the Quality Department. Next steps include approval and implementation of a new sepsis antibiotic order set and a documentation template for monitoring.

Service

Ms. Deb Tonn reported on the Outpatient Experience team which was created to improve the outpatient experience by identifying areas of improvement and implementing tactics to provide patients with the highest level of quality and care. The group focused on two areas that have the most influence on patient experience: Leaders rounding on patients and the use of AIDET. Improvement in scores is already evident in some departments but they do recognize that the biggest challenge is rounding on patients due to location and timing of rounding. Directors and staff members that are involved are engaged and excited to share experiences with their colleagues.

Business

Mr. Huber reported the following for the month of December:

- Revenues were slightly over budget.
- Total operating revenues are at \$14.9M versus a budget of \$14.6M.
- Expenses are up due to some health insurance claims that drove expenses up as well as adding the anesthesia line.
- Total operating loss of \$1.3M.
- Excess revenues over expenses is (\$249,000) versus a budgeted gain of \$85,000.
- YTD numbers were off \$800,000.
- Revenues are short of budget and expenses were down.
- EBIDA is at \$10M.
- Days of Revenue Accounts Receivable showing good progress and is down to 62 organization wide, 64 days at the hospital.
- Cash is at 192 days.
- Cash is up just over \$.5M from December.

Strategic Initiatives

Telemonitoring

Ms. Ashley Fraser reported on Telehealth which is the use of telecommunication technology as a method of providing healthcare education and support. Telehealth has increased in popularity over the last ten years and is a strategic initiative for FY18 at CCH. Telemonitoring will allow daily access to RN monitoring of a disease process. It can also reduce the patient's financial burden since it is consistently proven to reduce healthcare costs by preventing hospital readmissions and emergency department visits. Ms. Fraser plans to pursue rural grant opportunities for implementation. The CCH program will prioritize patient populations with it's roll out, beginning with Cardiology diagnoses such as congestive heart failure and uncontrolled hypertension. Once the program is on the ground they plan to expand to other chronic conditions such as COPD and diabetes. Ms. Fraser is currently receiving quotes for budgetary purposes and hopes to finalize the selection of a product by April 2018. Implementation is scheduled for August/September 2018.

EXECUTIVE SESSION

The regular meeting recessed into Executive Session at 6:19 p.m.



The regular meeting reconvened at 7:17 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:17 p.m.

The next regularly scheduled Board meeting is March 22, 2018 at 5:00 p.m. in Classroom 1.

Ronda Boller, Secretary

Ellen Rehard, Recorder