



**GOVERNING BOARD
REGULAR MEETING**

The Campbell County Hospital District Board of Trustees met in the Hospital's Fifth Floor Classrooms on Thursday, December 8, 2016.

Members present:

Mr. Randy Hite
Dr. Sara Hartsaw
Dr. Ian Swift
Mr. Harvey Jackson
Mr. George Dunlap
Mr. Mike Dugan
Ms. Ronda Boller

Also present:

Mr. Andy Fitzgerald, Chief Executive Officer
Mr. Dalton Huber, CFO
Ms. Deb Tonn, Vice President of Patient Care
Mr. Steve Crichton, Vice President of Plant and Facilities
Ms. Ellen Rehard, Recorder
Public

OPENING

Call to Order

Mr. Hite, Chairman, called the meeting to order at 5:04 p.m.

Mission Statement

Dr. Swift read Campbell County Health's Mission Statement.

Vision Statement

Ms. Boller read Campbell County Health's Vision Statement.

Quality/Safety Brief

Mr. Hite provided the following Quality/Safety brief:

Cold Weather survival tips:

- Layer up: Several layers are better than one thick layer. 3-5 layers are ideal with a light wicking layer closest to your skin and wind resistant and water proof on the outside.
- Cover your head – 90% of heat will be lost through your head if not if it is not covered.
- Stay moderately active but don't over exert as sweat will take heat away.

Roll Call

Ms. Ellen Rehard called the roll of the Trustees of the Board of Campbell County Memorial Hospital District. Mr. Hite, Dr. Hartsaw, Dr. Swift, Mr. Jackson, Mr. Dunlap, Mr. Dugan, and Ms. Boller are present.



Approval of Agenda

Mr. Hite asked for discussion on Action Item #3. Since the item was received late, Mr. Hite asked to entertain a motion to suspend Action Item #3 until a later date.

Mr. Jackson moved, seconded by Mr. Dunlap, to suspend Action #3 until a later date. Mr. Hite, Dr. Hartsaw, Dr. Swift, Mr. Jackson, George, Mr. Jackson and Ms. Boller voted aye. Motion carried.

Mr. Dugan moved, seconded by Mr. Jackson to approve the agenda as amended. Mr. Hite, Dr. Hartsaw, Dr. Swift, Mr. Jackson, George, Mr. Jackson and Ms. Boller voted aye. Motion carried.

Mr. Fitzgerald added that the Code of Conduct education will be postponed as well since it is tied to the policy.

Consent Agenda

The following items were approved as part of the Consent Agenda.

Approval of Minutes

Minutes from October 27, 2016 Board regular meeting and November 22, 2016 Special Board meeting (copy appended to minutes).

Administrative Policy Review

Five Administrative policies, Alias Status Registration, E-Mail Usage, Patient Care Concerns/Provider Response, Service Animals for Patients/Visitor/Volunteers/Employees and Solicitation (copy appended to minutes). **No motion required.**

Finance Meeting

Items requiring Board Action from the December 5, 2016 Finance Committee Meeting (copy appended to minutes).

Committee Reports

Campbell County Healthcare Foundation
Physician Recruitment and Retention
Quality
Legacy Advisory Board
Facility Planning

Mr. Jackson moved, seconded by Dr. Hartsaw, to approve the consent agenda as presented. Mr. Hite, Dr. Hartsaw, Dr. Swift, Mr. Jackson, George, Mr. Jackson and Ms. Boller voted aye. Motion carried.

RECOGNITION ITEMS

Provider of Month

November - Dr. Suzanne Harris

Dr. Harris is Board Certified in Family Medicine and joined the medical staff as an adult hospitalist in 2008. A native of Torrington, WY, she attended medical school at the Ross University School of Medicine in Portsmouth, Dominica and completed her residency at the Marquette Family Practice Residency Program in Marquette, MI.



Dr. Harris has always had an interest in helping others, and being a physician has enabled her to do that and still have a fulfilling career with different challenges every day. She worked in a traditional family medicine clinic when she first began her practice, seeing both inpatients and outpatients, but was looking for a way to have more time with her family.

Even though the technology has improved access to patient information, Dr. Harris feels the increasing use of computer documentation has decreased some of the face-to-face interactions with patients.

Dr. Harris works hard to make sure she spends time with her patients, and has nothing but praise for the team of nurses, secretaries and other staff who contribute to patient care. She talks of a recent experience with a patient from out of state who had suffered a heart attack while on a hunting trip to Gillette. The patient was a little anxious to receive care in a much smaller hospital than he was used to, but called his experience 'wonderful' and better than his own hometown hospital.

When she's not working, Dr. Harris loves to do just about anything outdoors. She is a flight surgeon for the National Guard in South Dakota, and calls riding in a helicopter her method of stress relief. Husband Mike is retired from the Army and now a stay-at-home dad with their sons Jacob, 13 and Luke, almost 11, in Deadwood, SD.

Thank you Dr. Harris, for providing your patients with excellent care.

Medical Staff Recognition

Julie Jones, PA

Julie Jones was born and raised in Pueblo, Colorado. She achieved a Bachelor's of Science degree in Biology from the University of Colorado at Colorado Springs, then attended Barry University and completed a Masters of Clinical Medical Science degree in Physician Assistant studies. She has been practicing as a PA in Gillette since February 2014. Her husband is from this area as well and works as a mining engineer for Cloud Peak Energy. In their spare time they enjoy hiking, snowshoeing and camping with their two black Labrador retrievers and spending time with family.

Employee Recognition

Mr. Fitzgerald recognized employees that have been selected for *Thanks for working here*

Thursday:

Jacque Williams	Emergency Room
Derric Culey	EMS
Juli Matthews	Childcare
Jamie Mooney	Case Management, Walk In Clinic and Occupation Health
Jeny Ryan	Environmental Services\
Lorna Thomas	Quality and Risk

Department Discoveries

Home Health and Hospice

Legend

Denny Bohn – CCH Paramedic and Southern Campbell County Emergency Medical Services



In July of this year, CCH posted a Thanks for working here Thursday post about Denny Bohne, CCH Paramedic and the Southern Campbell County Emergency Medical Services (EMS) coordinator in Wright, Wyoming. Posts about employees always do well on social media, but this post really blew it out of the water – more than 39 people left comments, more than 40 shared it, and hundreds, gave the post a thumbs up. But the even greater thing is that we heard from people who Denny has helped, and mentored.

After seeing these, and many more comments roll in, staff at the CCH Emergency Medical Services department – who already knew Denny was a great colleague, mentor and friend – decided to make sure he was recognized for what he really is, a CCH Legend.

Denny came to CCH in July 1998 after graduating paramedic school in May, and he's been serving the Wright community since 2000. He was born and raised in Reeder, North Dakota, and had spent most of his life farming and ranching there. When he was working in Hettinger, North Dakota as a jailer, a good friend told him that he'd make a good EMT. So in his late 30s, Denny joined her class and became an EMT. And at 40, Denny became a paramedic.

Denny certainly has a knack for caring for people when they are likely experiencing their worst day – and comforting them while also making them feel better. And caring for the tight-knit community of Wright means Denny is frequently caring for his friends, loved ones and neighbors.

Denny has also developed classes and kits to help keep his community better informed of what to do in an emergency. Denny started a bike helmet program in Wright and would give away free bicycle helmets, have kids go through a bike rodeo and talk safety to the kids. And he has given talks to students in the Wright Driver's Education Classes for nearly 15 years. Colleen has taken this concept and introduced it to the Boy Scout Troops in the area, helping them to learn about first aid and earn badges. And, according to Chad, Denny developed the idea for taking care of bystanders by creating a special kit for them to help protect bystanders from exposing themselves to blood or other fluids while helping during an emergency.

Denny served on the Wright Town Council, and said he enjoyed his time on the Council as he learned a lot about the community. He's recently joined the Northeast Wyoming Critical Incident Stress Management team, and looks forward to working with those involved with the team.

Denny, thank you for being there for our patients during a very traumatic and scary time in their lives. Thank you for your compassionate and your commitment to educating exceptional paramedics and for keeping our community safe. You have left a permanent impression at CCH and in Campbell County, Wyoming. Congratulations.

Jonni Belden – LTC Administrator

"A legend should be someone who has consistently demonstrated excellent work, commitment to the organization, and compassion to their residents or patients over an extended work history. Jonni has certainly done this, and continues to do this every day", says Andy Fitzgerald, CEO, who has known Jonni for nearly 20 years. "she is in every way a CCH legend."

A Wyoming native, Jonni grew up between Riverton and Lander. While attending Casper College, she met her husband, Scott. She went on to receive her bachelor's degree in Nursing from the University of Wyoming. The Belden's moved to Gillette in 1990 when Scott went to



work for Powder River Coal Company at North Antelope Rochelle Mine, now owned by Peabody Energy. Jonni has retained her registered nurse (RN) license, and is also licensed in Nursing Home Administration.

Jonni worked in nursing and management at Campbell County Memorial Hospital for years, and then took a job working in the Quality, Risk and Care Management department working on quality measures for long-term care. CCH was looking for an administrator for Pioneer Manor (now The Legacy), and Andy Fitzgerald asked Jonni to step into the role.

For Jonni, the Excellence Every Day statement means that she is striving to do the right thing even when no one else is looking. "It does not mean being perfect. It means doing your best, being humble, being a role model and admitting if you make a mistake, and being a solution oriented team player," she says. And she not only exudes this herself, she expects it of everyone she works with, and will hold you to it.

Jonni's other full-time love is her family. They enjoy spending time together hiking, playing games, traveling, seeking out new experiences and building memories – and they volunteer some of their time together at The Legacy. Her husband, Scott, is an environmental manager at Peabody. He son and daughter-in-law, Kyle and Megan, and their two beautiful children, Abby and Judah live in California, and Jonni says that they make her heart smile. Her son, Gabe is in college in Oklahoma studying music. And their beloved daughter Ana lives on in their hearts and memories.

Jonni, your personal integrity, values and high standard of character are one of the many reasons CCH is Excellence Every Day. We count it a privilege to have you on our team. Congratulations on such a well-deserved award.

Retirement Recognition

Kathy McCoy

Kathy McCoy started her employment as a temporary employee in 1990. She worked as a secretary for HR, Medical Records, and Finance. Kathy gained a full-time position at CCMH in March of 1991 in Material Management as a secretary. When the layoffs occurred her position as secretary ended and a new career started to develop in MM. She worked her way in MM from processing exchange carts on the floors, distribution of supplies and working on the dock and through attrition worked her way up to purchasing specialist. Kathy has outlasted four supervisors while in Material Management.

While employed at CCMH, Kathy earned her Associate in Business degree in 1999. In November 2006, Kathy earned a competent leader award in Toastmasters Int. and earned many awards for best table topics, best speaker and best evaluator. Through the years, Kathy has also earned Pride Employee of the month 5 times.

After retirement, Kathy plans on spending time with her children and grandchildren, who have all relocated to Florida.

What Kathy will miss most about CCH is the everyday contact with co-workers that give the best they can give to each other and to CCMH.



PUBLIC QUESTIONS OR COMMENTS

Mr. Hite asked if there were any comments or questions from the public at this time. There were none.

ACTION ITEMS

Medical Staff Appointments

Dr. Ian Swift recommended approving the following medical staff appointments as recommended by the appropriate Department Chairman, Credentials Committee, and Executive Committee.

New Appointment:

Active:

Department of Medicine

Linda L. Walby, MD

Physical Medicine & Rehabilitation

Reappointments:

Active:

Department of Medicine

Timothy Bohlender, MD

Family Medicine/Ambulatory

James Naramore, MD

Family Medicine

Kirtikumar Patel, MD

Internal Medicine

Department of Maternal / Child

David Fall, MD

Pediatrics

Vijaya Koduri, MD

Pediatrics

Department of Surgery

Jonathan Hayden, MD

Emergency Medicine

Theodore Lawson, MD

Emergency Medicine

Monica Morman, MD

Orthopedic Surgery

Department of Surgery AND Powder River Surgery

Darlene Brown, DO

Anesthesiology

Thomas Davis, MD

Otolaryngology

Department of Medicine AND Powder River Surgery

Jennifer Thomas, MD

Family Medicine

Courtesy:

Department of Maternal / Child

Michael Pettersen, MD

Pediatric Cardiology

Mr. Hite, Dr. Hartsaw, Dr. Swift, Mr. Jackson, Mr. Dunlap, Mr. Dugan and Ms. Boller voted aye. Motion carried.

Dr. Swift recused himself.



Department of Surgery AND Powder River Surgery
Ian Swift, MD Otolaryngology

Mr. Hite, Dr. Hartsaw, Mr. Jackson, Mr. Dunlap, Mr. Dugan and Ms. Boller voted aye. Motion carried.

Courtesy – Telemedicine:

Department of Surgery	
Jonathan Coll, MD	Radiology
Robert Fortuna, MD	Radiology
Dipti Nevrekar, MD	Radiology
Christopher Park, MD	Radiology
Sanjeevi Vridhachalam, MD	Radiology
Katherine Yoler, MD	Radiology
Omid Jafari, MD	Radiology

Provisional Reviews:

Active:

Department of Surgery	
Harshvardhan Chaobal, DO	Anesthesiology

Courtesy:

Department of Medicine	
Morton Hyson, MD	Intraoperative Neurophysiological Monitoring/Interpretation (IONM)

Mr. Hite, Dr. Hartsaw, Dr. Swift, Mr. Jackson, Mr. Dunlap, Mr. Dugan and Ms. Boller voted aye. Motion carried.

Dr. Hartsaw recused herself.

ADDITIONAL PRIVILEGE REQUEST

Sara Hartsaw, MD – **To perform Rib Plating**

Mr. Hite, Dr. Swift, Mr. Jackson, Mr. Dunlap, Mr. Dugan and Ms. Boller voted aye. Motion carried.

Extensions Requested – Applications Not Received and/or Complete

Vashu Thakur, MD
Thomas Repas, MD

Mr. Hite, Dr. Hartsaw, Dr. Swift, Mr. Jackson, Mr. Dunlap, Mr. Dugan and Ms. Boller voted aye. Motion carried.

RESIGNATIONS TO NOTE:

Ahmed Sulieman-Daoud, MD	e-ICU
Junaid Syed, MD	e-ICU



2017 Board of Trustees Meeting Schedule

Mr. Dunlap requested the December meeting be moved to the first week of December instead of the 2nd week.

Mr. Jackson moved, seconded by Mr. Dunlap, to approve the 2017 meeting schedule as amended. Mr. Hite, Dr. Hartsaw, Dr. Swift, Mr. Jackson, Mr. Dunlap, Mr. Dugan and Ms. Boller voted aye. Motion carried.

INFORMATIONAL ITEMS

Chairman's Report

Mr. Hite stated he has enjoyed the last four years on the Board and looks forward to the next four years. Mr. Hite distributed job descriptions and the current Board assessment to Dr. Swift and Ms. Boller for review. These will be discussed at the Board retreat. He also reminded trustees that the Board's sole official to operations is through the chairman of the Board to the CEO and the Chief of Medical staff. Complaints and concerns from the public should be forwarded to the CEO. Patient quality concerns should be forwarded to Patient and Guest Services. Members will consider all reasonably available and pertinent information before taking action. The best interest of the organization is the goal of all actions. Only the Board chairman speaks officially for the entire Board. If individual members are asked their opinion their answer should clarify they do not speak for the organization or the Board. Members will be willing to mentor new Board members.

Chief of Staff Report

No report at this time.

CEO Report

Mr. Andy Fitzgerald, Chief Executive Officer, reported the following:

Events in November

- November 2 – Moving day for The Legacy. All residents were moved to their new home. An evacuation drill was conducted at the same time, simulating a major healthcare facility evacuation scenario.
- November 6 – The Legacy Housewarming party for residents and families and Chamber of Commerce Ribbon Cutting for residents and families.
- November 16 – New Board trustees Ronda Boller and Dr. Ian Swift are sworn in.
- November 17 – Chamber of Commerce mixer at The Legacy.
- November 18-20 – Festival of Trees' 25th Anniversary at CAM-PLEX Energy Hall. \$78,000 was raised this year.
- November 21 – Hospice Service of Memory and Hope.
- November 22 – Mike Dugan was selected to replace trustee Allen Todd.
- November 29 – Golden Memories Memorial Service at The Legacy.

Upcoming Events in December

- December 9 – CCH Employee holiday craft bazaar in the cafeteria from 6 am – 5 pm.
- December 12 – CCH Employee photos with Santa from 3-6 pm in the main lobby.
- Employees are asked to bring a non-perishable food item for the Council of Community Services.
- December 22 – Blood Drive from 10:30 am – 3 pm in the 5th floor classrooms. Make an appointment online at www.bloodhero.com, code ccmemorial or call ext. 1580.



Upcoming Events in January

- January 18 – Participants from GALI (Gillette Area Leadership Institute) will visit The Legacy as part of their healthcare curriculum.
- January 20 – Employees with 5, 10 or 15 years of service will be honored at a reception in the cafeteria from 2-4 pm. All employees are invited.
- January 21 – Employees with 20 25 and 30 years of service will receive an invitation to dinner and be honored for their service. Legend recipients will also be invited to attend.

Physician Recruitment

Emergency Medicine

- UT candidate inquiring on opportunity
 - Shifts confirmed for November
- Phone interview 2/1 with '17 WWAMI resident
 - Candidate has verbally accepted offer
- Site visit scheduled for WY candidate "17 resident 9/16
- Site visit scheduled for MO candidate 11/14-11/17
 - Trial shifts offered to candidate

Hospital Medicine

- Site visit for NJ candidate 11/20-22 (wife MBA in Hospital Admin)
 - Offer letter sent
- Site visit for AZ resident 11/7 – 11/8 (FM)
 - Candidate has verbally accepted offer
- Site visit for CO '17 resident 11/14
 - Verbally accepted offer, tentative start date 8/1/2017

Internal Medicine

- Site visit for CO candidate week of 12/5

Oncology

- Candidate signed, tentative start date of 3/1/17

Pediatrics

- Coordinating phone interview with Comphealth candidate
 - Candidate verbally accepted offer

Mr. Fitzgerald presented the results of an audit showing the following therapy referral patterns for PROS:

PROS Therapy Audit (n=101)

- | | |
|-------------------|-----|
| • CCH Rehab | 40% |
| • Momentum | 15% |
| • Rehab Solutions | 5% |
| • North Platte | 9% |
| • Bear Lodge | 2% |
| • Gillette PT | 25% |
| • Broadus | 2% |
| • Weston County | 2% |

Financial Report

Mr. Dalton Huber reported the following:



- Inpatient admits were 51 under budget for October and decreased 65 compared to the previous year.
- Pioneer Manor's admits were 3 below budget in October and decreased 10 compared to October 2015.
- CCMH's average daily census was 22 versus a budget of 26.
- Pioneer Manor's average daily census was 116 versus a budget of 127 in October.
- Outpatient visits were 1,183 below budget. Compared to prior year, there was a decrease of 1,819 visits.
- Clinic visits were 1051 under budget and decreased 1,852 visits compared to October 2015.
- ER visits were 194 under budget and 153 below a year ago.
- WIC visits were 228 under budget and 334 below the level of a year ago.
- Total surgeries were 63 over budget in October and increased by 75 compared to October 2015.
- October's net patient revenue was \$1,560k under budget.
- October's bad debt and charity care were over budget \$114k.
- Operating expenses were over budget \$79k in October.
- EBIDA was under budget \$1,725k in October. EBIDA decreased \$834k compared to a year ago.
- October's operating loss was \$2,720k vs. a budgeted loss of \$1,069k. The operating loss has increased \$714k compared to prior year.
- Net loss was \$1,459k in October vs. a budgeted gain of \$127k. Compared to prior year, the net loss is not favorable by \$940k.
- Current assets decreased by \$368k in October, due to decreases in cash and net patient receivables. Current liabilities showed a decrease of \$639k as a result of a decrease in accounts payable.
- October's accounts receivable days decreased by 4 for a total of 77.
- Days cash on hand decreased by 7 to 167 in October. Cash decreased by \$3,080k.

Mr. Huber also addressed the current CCMH point of service collections. The ER requests a co-pay amount be collected at the time of discharge. A flat rate deposit ranging from \$250 to \$350 is requested for high dollar radiology testing, with about \$15,000 collected monthly. Suggested improvements to point of service collections include allowing patients to preregister by phone, giving the patient two opportunities to pay: at the time of preregistration or at the time of service. Point of service collections will be expanded in January to include elective surgeries, elective Cath Lab procedure, pain clinic procedures, and high dollar radiology and sleep studies. Price estimator software will be implemented in 2017 to help improve collection with the ability to calculate full patient responsibility amounts. This product combines CCH claims data for cost estimation, patient eligibility for remaining coinsurance and deductible amounts and specific payer contracts to calculate out of pocket responsibility.

Quality

Ms. Sue Ullrich reported that CCH received an "A" hospital safety grade from Leapfrog's fall 2016 survey. Leapfrog Group is a national nonprofit organization founded in 2000 by large employers and other purchasers. The Leapfrog hospital survey collects and transparently reports hospital performance to enable purchasers and consumers to make informed decisions about care. The Leapfrog Hospital Safety Grade uses 30 measures of publicly available hospital



safety data to assign A, B, C, D and F grades to more than 2,600 U.S. hospitals twice per year. 1808 hospitals completed the survey and 844 achieved an “A” grade, two of those in Wyoming. CCH has participated since 2010 at the request of the Wyoming Business Council on Health.

Patient Services

Ms. Deb Tonn reported that the Cath Lab recorded a “door to balloon” time of 31 minutes with a recent patient encounter which is well under the national average of 90 minutes. The average at CCH is 60 minutes. The PACs system has been delayed until later next year.

Human Resources

Mr. Fitzgerald reported in Mr. Fitch’s absence. Exit interview data is now being outsourced for analysis. Leaders were able to review the first round of exit interview data. They hope to derive some good conclusions from the data as well as ideas on how to reduce turnover. Mr. Fitch’s dashboard started at 20.1% for turnover and is currently at 17.9%. An employee engagement survey will be conducted in early spring. Results should be available in April or May.

Facility and Plant Operations

Mr. Steve Crichton presented the following:

- Legacy Living and Rehabilitation
 - The plan of correction was accepted by the Wyoming Department of Health and remaining outstanding items were closed.
- Stocktrail Building/PROS remodel
 - Project in Phase 2.
- Smoke Evacuation / Lobby Remodel
 - Project is complete with testing approved last week.
- Cardiac Rehab / Laundry Remodel
 - Work is continuing on the exercise track.
 - Lighting still needs to be completed in Cardiac Rehab.
 - The Cardiac Rehab project is due to be completed in January 2017.
 - One piece of equipment, a cart washer, is needed to complete the laundry project which will be installed January 3, 2017.
- Inpatient room replacement planning continues to move forward with HGA.
- Northside earthwork has ceased for the winter season.
 - Completion is scheduled for October 2017.

Mr. Jackson stated that the Facilities committee discussed whether to continue maintaining a Facilities Committee or decreasing the monthly meetings and meet less frequently. Mr. Dunlap stated that the Facilities committee was never a standing committee because CCH did not have the large projects we have now. He suggested keeping the committee in tact but to meet less frequently.

Mr. Jackson moved, seconded by Dr. Hartsaw, that the Facilities Committee meet quarterly or when necessary beginning in January. Mr. Hite, Dr. Hartsaw, Dr. Swift, Mr. Jackson, Mr. Dunlap, Mr. Dugan and Ms. Boller voted aye. Motion carried.

ACTION ITEMS

Election of Officers

Mr. Hite proposed the following slate officers for 2017:



Chairman – Mr. Jackson
Vice Chair – Dr. Hartsaw
Treasurer – Dr. Swift
Secretary – Ms. Boller

Mr. Dugan suggested the Board discuss a succession plan at the next retreat. He added that there is a lot of responsibility with holding an office and new members can be on information overload the first year.

Dr. Hartsaw moved to approve the slate of officers as proposed. There being no second the motion died.

Mr. Hite called for nominations.

Secretary

Mr. Dunlap moved, seconded by Dr. Swift, to nominate Ms. Boller for Secretary. Mr. Hite, Dr. Hartsaw, Dr. Swift, Mr. Jackson and Mr. Dunlap voted aye. Mr. Dugan opposed. Motion carried.

Treasurer

Dr. Hartsaw moved, seconded by Mr. Dunlap, to nominate Dr. Swift for Treasurer. Mr. Hite, Dr. Hartsaw, Mr. Jackson, Mr. Dunlap and Ms. Boller voted aye. Mr. Dugan opposed. Motion carried.

Vice Chair

Dr. Swift nominated Dr. Hartsaw. Mr. Dunlap nominated Mr. Dugan and stated Mr. Dugan has done a great job and if there is a succession plan it would only be fair to move Mike up. Dr. Hartsaw withdrew her name from the nominations.

Mr. Dunlap moved, seconded by Dr. Swift, to cease the nominations and cast a unanimous vote for Mr. Dugan. Mr. Hite, Dr. Hartsaw, Dr. Swift, Mr. Jackson, Mr. Dunlap and Ms. Boller voted aye. Motion carried.

Chairman

Mr. Dunlap moved, seconded by Mr. Dugan, to cease the nominations and cast a unanimous vote for Mr. Jackson. Mr. Hite, Dr. Hartsaw, Dr. Swift, Mr. Dunlap and Ms. Boller voted aye. Motion carried.

EXECUTIVE SESSION

The regular meeting recessed into Executive Session at 7:06 p.m.

The regular meeting reconvened at 9:30 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:30 p.m.

The next regularly scheduled Board meeting is January 26, 2017, to be at 5:00 p.m. in Classroom 1.



Harvey Jackson, Secretary

Ellen Rehard, Recorder