



**GOVERNING BOARD
REGULAR MEETING**

The Campbell County Hospital District Board of Trustees met in the Hospital's Fifth Floor Classrooms on Thursday, May 26, 2016.

Members present:

Mr. Randy Hite
Mr. Mike Dugan
Mr. Allen Todd
Dr. Alan Mitchell
Mr. George Dunlap
Mr. Harvey Jackson
Dr. Sara Hartsaw

Also present:

Mr. Andy Fitzgerald, Chief Executive Officer
Dr. Jennifer Thomas, Chief of Staff Elect
Mr. Dalton Huber, Chief Financial Officer
Ms. Deb Tonn, Vice President of Patient Care
Mr. John Fitch, Vice President of Human Resources
Mr. Steve Crichton, Vice President of Plant and Facilities
Ms. Ellen Rehard, Recorder
Public

OPENING

Call to Order

Mr. Hite, Chairman, called the meeting to order at 5:03 p.m.

Mission Statement

Dr. Hartsaw read Campbell County Health's Mission Statement.

Vision Statement

Mr. Todd read Campbell County Health's Vision Statement.

Quality/Safety Brief

Mr. Hite provided the following Quality/Safety brief:

May is skin cancer awareness month. One in five Americans will develop skin cancer in their lifetime. Here are some prevention tips:

- Always use sunscreen.
- Wear protective clothing such as hats and sunglasses.
- See your physician if you have suspicious moles.

Roll Call

Ms. Ellen Rehard called the roll of the Trustees of the Board of Campbell County Memorial Hospital District. Mr. Hite, Mr. Dugan, Mr. Todd, Mr. Dunlap, Mr. Jackson and Dr. Hartsaw are present. Dr. Mitchell will arrive later.



Approval of Agenda

Mr. Hite made an addition to Item VI, Recognition Items.

Mr. Dunlap moved, seconded by Mr. Dugan, to approve the agenda as changed. Mr. Hite, Mr. Dugan, Mr. Todd, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

Consent Agenda

The following items were approved as part of the Consent Agenda.

Approval of Minutes

Minutes from April 28, 2016 Board regular meeting (copy appended to minutes).

Administrative Policy Review

Five Administrative policies, Control of Documents, Environment of Care, Lending of Equipment, Portable Heating Devices, and Safety Coach Program (copy appended to minutes).

No motion required.

Finance Meeting

Items requiring Board Action from the May 23, 2016 Finance Committee Meeting (copy appended to minutes).

Committee Reports

Physician Recruitment & Retention
Quality
Legacy Advisory Board
Facilities Planning
BHS Advisory Board

Mr. Todd moved, seconded by Mr. Dugan, to approve the consent agenda as presented. Mr. Hite, Mr. Dugan, Mr. Todd, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

RECOGNITION ITEMS

Provider of Month

Dr. Judy Boyle

Dr. Thomas, on behalf of CCH, recognized Dr. Judy Boyle, for being selected the May provider of the month. Dr. Boyle is Board Certified in both adult internal medicine and pediatrics and joined the medical staff in 2007. She was a rural healthcare nurse for ten years before deciding to attend medical school in her 30s at the University of Arizona, Tucson. She completed a joint internal medicine and pediatric residency at the University of Michigan in Ann Arbor. She calls herself "a nurse at heart", and says that being a nurse has made her a better doctor because she understands the importance of spending quality time at the bedside and what families want to know about their loved ones.

Dr. Boyle wanted to practice in a rural area and operated a clinic in Pinedale, Wyoming for seven years, as the only provider in a town with no hospital. She heard of the hospitalist program being developed in Gillette, and liked the idea of being able to spend more time with her two children. Practicing as a hospitalist allows her to see adults and children, and she enjoys the challenge of critical care medicine.



Her philosophy of patient care hasn't changed over the years, to provide compassionate care and advocate for her patients; but now the decisions she makes for her patients are often not the same as those allowed by insurance companies. When she's not here in Gillette, Dr. Boyle enjoys fishing, hiking and riding snow machines with her husband Russ Nelson at their home in Jackson. Daughter Bernadette is working on law school applications and son Ian will be attending Westminster College in Salt Lake City, UT this fall.

Thank you Dr. Boyle, for providing our patients with excellent care.

Medical Staff Recognition

Dr. Brian Clarke

Mr. Fitzgerald introduced Dr. Brian Clarke. Dr. Clarke grew up in Miles City, MT. He went to undergrad at Montana State University in Bozeman and spent a year as an exchange student to Kansai University of Foreign Studies. Medical school was at the University of Nebraska Medical Center, internship in surgery at Maine Medical Center in Portland, ME, and anesthesia residency at the University of Wisconsin in Madison, WI. Dr. Clarke practiced for 14 years in the Minneapolis area. Dr. Clarke and his wife have two Westies. They travel and ski together. His wife is originally from Japan and she helps Dr. Clarke to maintain and improve his Japanese skills. They take every opportunity to see their families in Japan and Montana. He is a big sports fan and will sometimes travel to see Vikings and Cornhusker games.

Administrative Recognition

Ms. Tonn recognized Lorraine Maass, Cath Lab Manager. Lorraine was hired by CCH in April 2016 as the Cath Lab Manager. She grew up in Brooklyn, New York and came to Gillette from Fredericksburg, Virginia where she worked in a cath lab for 10 years. Lorraine has a bachelor's degree in nursing and is also an ACLS instructor. She enjoys camping, reading, and her two dogs, Julius and Cowboy.

Employee Recognition

Mr. Fitzgerald recognized employees that have been selected for *Thanks for working here*

Thursday:

Collin McCloy

BHS

Sue Pinon

Patient Access

Jody Christopherson

Cardiopulmonary Services

Leah Thalken

Cardiac and Pulmonary Rehab

Department recognized through *Department Discoveries:*

Emergency Medical Services – May

Legend:

Mary Barks

Mr. Hite recognized Mary Barks, Patient & Resident Experience, as a new CCH Legend. As the Director of Patient & Resident Experience, Mary Barks is the lead for the team that is responsible for assisting with patient's interaction with Campbell County Health, and often takes concerns and compliments about those interactions. Mary also champions Campbell County Health's organizational culture to ensure that every employee provides excellence every day to our patients, residents, clients, customers and colleagues. She was the lead in looking into ways to improve patient satisfaction and employee engagement, and recommended the organization consult with the Studer Group.



“What I do isn’t always about complaints,” Mary says. “For me, it’s more about helping patients, residents and staff move past a difficult time in their journey of life.”

It’s this approach to excellence every day that has made CCH recognize Mary with the prestigious Legend Award.

According to her team, Katie Golinvaux and Chrissy Moore, Mary is very dedicated to her role at CCH. In her award nomination form, this duo wrote: “Mary always looks at a situation to see if CCH is doing the right thing for the patients, or staff. Instead of ‘handing off’ patients, Mary will take the initiative to make calls and requests that are well above and beyond here duty. No matter a deadline or situation, patients are the priority – she will drop everything she is doing to help them, or advocate for them on their behalf.”

Melisa Haddix, Hospice Bereavement and Social Service Coordinator, concurs. “One of the most striking qualities about Mary is her out-going personality and willingness to offer assistance to anyone who may need help,” says Melisa. “When people work alongside Mary, her positive can-do attitude is infectious. She makes us want to be better employees when working with her.”

According to her nomination forms, Mary has often dug into her own pockets to help patients and staff. She has helped uninsured patients pay for appointments at Clinics that may require payment upfront. She has purchased gift cards for patients who were down on their luck to help put a smile on their face. When Nutrition Services was nominated as CCH’s Department Discovery for the month, Mary purchased some goodies for them that they wouldn’t have to make for the team to enjoy. And she has taken the initiative to donate money or help set up a fundraiser to help raise money for employees who have endured something catastrophic and needed a helping hand.

Mary is also a member of The Beryl Institute, a professional membership group that is dedicated to improving the patient experience through collaboration and shared knowledge. Mary has served as its president and was on the board for eight years, when it was known as the Society for Healthcare Consumer Advocacy. She was part of the team that met with Centers for Medicare & Medicaid Services (CMS) when they first rolled out the conditions of participation for Grievances and Complaints to make the process “doable” and responsible for patients and organizations.

In her personal life, she’s also an advocate for those who may not have a voice. Mary was on the CASA for the Sixth Judicial District Board for several years, and is currently serving on the YES House Board - both boards allow Mary to be an advocate on behalf of children. She also recently rejoined the Wyoming Protection & Advocacy System, Inc. (P&A) Board, which protects the human, civil and legal rights of people with disabilities, after already spending eight years on the board in past years. Even with all of these responsibilities, she still finds time to spend volunteering at High Plains Community Church in a variety of areas, and often adopts several children and families over the holidays.

Mary, you bring your best self to work every day. Your compassion knows no bounds. Thank you for your dedication, your service, and for your commitment to our organization. You have left a permanent impression at CCH. Congratulations.

Retirement Recognition

Julia Norlin

Mr. Hite recognized Julia Norlin who recently received the Lifetime Achievement in Nursing Award from the Wyoming Nurses Association. Now retired, Julie has been an essential part of healthcare in Wyoming for over 30 years. She is known around the state as a leader in SANE and SART and Emergency Nursing.



Julie is a Wyoming native, she has raised horses and is an exceptional gardener...often found at the local farmers market!

Julie's personal story of nursing in Wyoming shows her leadership and nursing skills. She has worked in the Emergency Rooms in Casper, Laramie and Gillette and then moved into the Infection Prevention and Professional Development Departments at Campbell County Health. While in the ED Julie was awarded the Wyoming Hospital Association Norman S. Holt Award for nursing excellence!

The award is presented annually at the Wyoming Hospital Association Annual Meeting and Convention to honor one outstanding nurse in Wyoming. Each Wyoming hospital is allowed to submit one candidate per year. Julie Norlin has guided emergency nursing care through much growth and change! Julie has led the development of four major programs at CCH: Julie lead the efforts towards achieving the hospital trauma designation. Julie initiated the SANE and SART Nurse program and the oncology policies. She is also an outstanding ACLS, PALS, TNCC and ENPC Instructor!

Julie has been active in WNA, especially our district in Northeast Wyoming. She serves as an articulate spokesperson for promotion of nursing. Julie has always been a strong advocate of nursing. She has educated local administrators, elected officials and community leaders about programs for our community as well as the needs of nurses in Wyoming. Her lifelong work in Nursing has contributed to the advancement of Wyoming nurses and the health of the public. It has been our honor to work with her and she is certainly deserving of this recognition!

Ms. Tonn recognized Julie for her years of service upon her retirement from CCH.

Legend/Retirement Recognition

Sue Howard

Ms. Tonn recognized Sue Howard, Professional Development, as a CCH Legend and Retiree. Sue Howard moved to Gillette in the late 70's after graduating from the University of Minnesota School of Nursing. She remembers a time when young, expectant mothers would stop at Campbell County Memorial Hospital in labor and ask for a nurse to evaluate them to decide if they had enough time to drive to Sheridan for delivery.

In June, after 39 years of service, Sue Howard is retiring from CCH. Before she goes, we wanted to acknowledge her time with the CCH Legend award. For those who don't know, CCH defines a Legend as, "those people who have left a permanent impression on our minds because of their deeds and actions. Ongoing demonstration of hard work, compassion, and a reputation for greatness make someone a legend."

Sue was practically born to be in healthcare. Her grandfather was a general surgeon and her grandmother and mother were nurses – who all graduated from the University of Minnesota. At the tender age of 5, her grandparents gave her a nurse's uniform, and she never considered the option of becoming anything else. Until she took a job in the Professional Development department at Campbell County Health and found her true calling – teaching. For over 14 years, Sue has helped healthcare professionals develop the knowledge and values that every provider needs to have to deliver quality care to their patients.

Sue began her career with CCH when there were only two nurses in the entire hospital. This meant she worked in every area from the Emergency Department to the Medical/Surgical Unit and OB to Surgery, and everything in-between. She's seen nursing evolve from a general nursing approach to one where nurses have become more specialized. Sue's teaching resume is quite impressive as well. She wrote the original curriculum for CCH's Phlebotomy Class, for



the Wyoming CNA II classes, and the State's Medical Aid Certified classes. She also wrote the skills portion of the CCH medical assistant class and teaches ACLS, PALS and ACLS OB. While Sue says she will miss her students after retiring, she also said that she'd be happy to help teach from time to time. That is, when she's not busy with Wyoming Nurses Association, the Wyoming Nurse Leaders Institute of the Wyoming State Board of Nursing. What she is really looking forward to most is having the freedom to spend more time with her husband, John, a local certified public accountant who is also retiring soon, and being a grandmother to her son Keith's children, Abbygayle, 10 and Alexzander, 2, which she says is the "best job in the world." Sue and John plan to spend time camping and hiking in the mountains, and hope to travel to the Grand Canyon, Africa, Galapagos Islands, and Europe. She's also looking forward to spending time with her daughter, Kristin, who is also a nurse, DNP and also graduated from the University of Minnesota, in Denver. Sue, you have carved out quite an impressive nursing career for yourself, and helped forge paths for thousands of other nurses and healthcare professionals that you've taught in your 39 years with CCH. Thank you for your dedication, your service, and for your commitment to our organization. Enjoy your retirement.

PUBLIC QUESTIONS OR COMMENTS

Mr. Hite asked if there were any comments or questions from the public at this time. Dr. Keith Mills addressed the Board on the recent resignation of Dr. Peter Fort.

EDUCATIONAL SESSION

Healthcare Associated Infection 2016 Award

Ms. Veronica Taylor presented the recent Distinction Award for zero healthcare associated infections from Mountain Pacific Quality Health. The award included zero catheter-associated urinary tract infections (CAUTI) and zero central line-associated bloodstream infections (CLABSI) in 2015. Catheter associated urinary tract infection occurs when bacteria grows in the foley catheter and enters the urinary tract. Central line associated blood stream infection occurs when a central line is placed near the heart and bacteria enters the blood stream from the catheter which causes a bacteremia/infection. A CLABSI causes increased hospital stay, cost and risk of mortality.

Flu Vaccination (VIP) Project

Ms. Nachele McGrath, Ms. Jane Glasser and Mr. Kip Farnum gave an update on the VIP project that provided 2000 free influenza vaccinations for children in Campbell County in October 2015. The VIP project is a partnership between Campbell County Healthcare Foundation, Campbell County School District, Campbell County Public Health and Campbell County Health. The Healthcare Foundation set a goal of \$50,000 and raised \$62,000. Kid Clinic offered their mobile unit for Public Health to use when administering the vaccines. The program saw an 86% success rate with the remaining vaccines donated to Public Health. The program is fully funded for the 2016-2017 school year.

Budget 2017

Mr. Dalton Huber presented an overview of the FY17 Budget which includes:

- Projects a small decrease in volumes on the inpatient side from 3% in Med/Surg and ICU and 5% in OB.
- The overall assumption is a 3% price increase for hospital physician and nursing home services.



- Projecting some additional growth after January 1 in residential revenue for both LTC and TCU.
- Projecting a 5% growth in charges for outpatient services; 3% in price and 2% in volume.
- Estimate an increase in charity care and bad debt by 8%.
- An overall increase of 1% in revenues.
- Salaries remain flat and total expenses are projected to remain flat.
- Have reduced the expected Mill Levy by 20%.
- EBIDA is holding steady.

ACTION ITEMS

Medical Staff Appointments

Dr. Jennifer Thomas recommended approving the following medical staff appointments as recommended by the appropriate Department Chairman, Credentials Committee, and Executive Committee.

New Appointment:

Active:

Department of Medicine

Mark W. Walter, MD

Psychiatry

Provisional Reviews:

Active:

Department of Surgery AND Department of Powder River Surgery Center

Lora Rigsby, DO

Anesthesia

Limited Health Care Practitioner:

Department of Medicine

Chester (Chet) Rall, F-NP

Family Medicine/Ambulatory

Reappointments:

Active:

Department of Surgery

Kris Canfield, MD

General Surgery

Department of Powder River Surgery Center

Erik Johnsrud, MD

Anesthesia

Limited Health Care Practitioner:

Department of Maternal / Child

Tracy Wasserburger, N-NP

Pediatrics

Department of Powder River Surgery Center

Nancy Rusch, CRNA

Anesthesia

Sasha Rau, CRNA

Anesthesia



Mr. Hite, Mr. Dugan, Mr. Todd, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

30 Day Extensions Requested – Applications Not Received and/or Complete

CCH

Brahmananda Koduri, MD	Arvin Santos, MD
Jennifer Linden, MD	David Kovaleski, MD
Nicholas Stamato, MD	Jan Levora, MD
Joseph Maycock, OD	Walter Astorne-Figari, MD
Dawn Fiedler, APRN	Ankur Sandhu, MD
Mindy Gilbert, PA-C	Farhad Khorashadi, MD
Rachel Helms, APRN	Avanee Peel, MD
Michael Vines, MD	Manal Schoellerman, MD

Mr. Hite, Mr. Dugan, Mr. Todd, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

PROVIDERS ELECTING NOT TO REAPPOINT:

Nazila Adib, MD Psychiatry (Telemedicine)

MEDICAL STAFF RESIGNATIONS TO NOTE:

Breck McCarty, MD Effective April 21, 2016
Vanessa Gunn, PA-C Effective June 1, 2016

Dr. Mitchell arrived at 6:09 p.m.

Accounts Receivable Collection Procedure policy

Mr. Huber presented the Accounts Receivable Collection Procedure policy and requested approval to start the process on June 1, 2016. The collection process doesn't begin until after insurance payment or denial, or initial generation of a summary bill for self-pay accounts. All current accounts eligible for this policy will not be charged interest by the vendor, Receivable Solutions. Any account incurred after that will be charge 4% interest.

Dr. Hartsaw moved, seconded by Dr. Mitchell, to approve the new Patient Accounting department policy procedure as presented with a start date of June 1st. Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson and voted aye. Motion carried.

INFORMATIONAL ITEMS

Chairman's Report

Mr. Hite reported on a recent article in the Trustee Magazine which gave a history lesson on hospital trustees. The first hospital board was created in 1751. The Board of Managers agreed to meet monthly with the following agenda:

1. Who should we allow to seek care?
2. How can we expand and improve facilities?
3. How can we ensure good quality?

The concerns of hospital boards have not changed. Mr. Hite recommended that Board members don't get caught looking in the rearview mirror.



Chief of Staff Report

Dr. Thomas reported the bylaws committee is putting the final touches on the bylaws and hope to send these out to the medical staff in the fall. The committee is working on the medical staff rules and regulations as well. Dr. Thomas along with Dr. Amiotte and Dr. Lawrence recently attended a Greeley conference in Miami which was very good.

CEO Report

Mr. Andy Fitzgerald, Chief Executive Officer, reported the following:

Events in May

- May 6-12 – Nurses Week, with events to recognize all nurses.
- May 8-14 – National Hospital Week, with events to recognize all employees.
- May 7 – Coal Country Trash-a-thon from 8-10 am around the CCH campus.
- May 8-15 – National Long Term Care Week, with events for Pioneer Manor employees and residents.
- May 12 – Nurse Day 5k Run/Walk at Dalbey Memorial Park (Fishing Lake), 5 pm. Attendance: 90.
- May 14 – Early Years Family Expo, CCMH lobby and the 5th floor classrooms, noon-4:30 pm. This free event features a tradeshow with products, services and resources for everyone in the family, and special guest speaker Dr. Mom®, Marianne Neifert, MD, MTS.
- May 17 – CCSD Scholarship Night for high school students. CCH awards 4 Board of Trustees scholarships and 2 volunteer scholarships annually.
- May 26 – Leadership Development Institute (LDI) for managers and directors. Topic is High, Solid and Middle performers.
- May 26 – Mindful Eating Class, 6-8 pm at the HSEC. This free class focuses on everyday practices for a better relationship with food. Taught by Jamie Marchetti, MS, RDN, LD, CCH Dietitian.

Upcoming Events in June

- June 1 – Appointments line opens for the Sports Screening program, sponsored by CCH, CCSD and the Campbell County Healthcare Foundation. Call 688-1539 to make an appointment. Screening dates are: July 12, 19, 26 and August 2 from 6-8 pm at the Stocktrail Building.
- June 1 – Summer Junior Volunteer program orientation from 2-4 in the 5th floor classrooms for 40 successful applicants. Junior volunteers are placed in almost all areas of the organization.
- June 8 – Aug 11 – ICAN Excel program for youth ages 7-10. Fun activities and learning how good nutrition contributes to a healthy life. Call 688-8000 to register.
- June 14 – Aug 9 – EXCEL Athletic Performance Program for youth ages 10-17. Participants improve speed, power and coordination for any sport. Call 688-8000 to register.

Other Information

- CCH is now donating leftover food from the cafeteria to the Council of Community Services' Way Station Homeless Shelter. Employees can sign up to deliver food by contacting Nutrition Services at ext. 1720. This idea was submitted by a CCH employee through the Idea Pipeline, a way for employees to suggest improvements for the organization.
- OB GYN Specialists and Dr. Jennifer Linden are moving to the Main Clinic as of



Monday, June 20, 2016. The current phone number, 686-3855 will continue to be active and roll into the Main Clinic number, 688-3636.

Physician Recruitment

Emergency Medicine

- UT candidate inquiring on opportunity
 - Confirming site visit for the week of 4/11
 - Interview evals out 4/22
 - Positive feedback
- Phone interviews with 6 potential candidates
 - Confirming site visits with at least two of them
- Phone interview 2/1 with '17 WWAMI resident (spouse is FM)
 - Looking to schedule onsite interview
 - Available for July interview – will inform candidate of stipend incentive

Family Medicine

- IA physician inquiring on opportunity, spouse is a GS and is also inquiring both available summer 2016
 - Candidate to join Frontier Family Medicine
 - Candidate would like to work FT

General Surgery

- Resident inquiring on opportunity completes residency summer 2016, spouse is in FM and also inquiring
 - Candidate to align with High Plains Surgery

Hospital Medicine

- Site visit for 2016 resident in CO, has family here 10/11-10/13
 - Candidate to start 8/29

Otolaryngology

- Site visit scheduled for 5/17

Pediatric Hospital Medicine

- CO candidate to commence practice in July

Physical Medicine and Rehabilitation

- Site visit for WA candidate 4/23-4/25
 - Feedback has been very positive
 - Candidate would most likely be in private practice

Psychiatry

- WY candidates
 - Start date of 6/27
- Site visit with Ontario candidate 5/27
- Site visit with ME candidate 6/10
- Phone interviews with 2 candidates 5/3 and 5/4

Financial Report

Mr. Dalton Huber reported the following:

- Inpatient admits were 20 under budget and increased 6 compared to the previous year.
- Pioneer Manor's admits were 9 above budget in April and increased 8 compared to April 2015.
- CCMH's average daily census was 26 versus a budget of 28.
- Pioneer Manor's average daily census was 118 versus a budget of 113 in April.



- Outpatient visits were 877 above budget.
- Clinic visits were 1,241 under budget and decreased 897 visits compared to April 2015.
- ER visits were 229 under budget and 62 below a year ago.
- WIC visits were 599 under budget and 1,042 below the level of a year ago.
- Total surgeries were 118 (33.9%) over budget in April and increased by 96 (25.9%) compared to April 2015.
- Net patient revenue was \$349k (2.6%) under budget.
- April's bad debts and charity care were over budget \$272k.
- Operating expenses were over budget \$744k (4.8%) in April.
- EBIDA was under budget \$756k in April.
- April's operating loss was \$2,458k vs. a budgeted loss of \$1,591k.
- Net loss was \$1,022k in April vs. a budgeted gain of \$75k.
- Current assets decreased by \$4,630k in April, due to an increase in cash and cash equivalents and prepaid expense accounts.
- April's accounts receivable days decreased by 1, for a total of 78.
- Days cash on hand decreased by 20 to 168 in April. Cash decreased by \$8,048k.

Patient Services

Ms. Deb Tonn reported that the clinical areas were well represented in meetings with HGA to create efficiencies in space designing on the inpatient room design project. It is time again to complete a community needs assessment. A kickoff meeting is scheduled for May 31. The immunization VIP project, suicide prevention and Kid Clinic were some of the recommendations from the last community health needs assessment.

Human Resources

Mr. Fitch reported the following:

- FY17 open enrollment for benefits is from May 11 to June 10.
 - Employees on our health insurance can make changes to their health insurance benefits by soliciting a different option to participate in.
 - Employees can add and remove family members as allowed by plan documents during open enrollment.
 - Employees can elect to participate in the Flex Spending Benefit up to \$2500.00.
- Changes to FY17 health benefits:
 - Employees start date for CCH insurance begins the first day of the month following their date of hire.
 - 100% coverage on diagnostic colonoscopies once every ten years after age 50. These colonoscopies must be done at CCH to receive this benefit.

Facility and Plant Operations

Mr. Steve Crichton presented the following:

- Legacy Living – Work should be substantially completed in September. Work on setting the oxygen tank begins June 8 and sidewalk work begins June 13.
- Stocktrail parking expansion – The project is well under budget with a June 28 completion date.
- Smoke Evacuation / Lobby Remodel – Continues on schedule and under budget.
- HGA – Were on site this week and continue to receive outstanding input from clinical staff. Architects will be on site July 11 and 12 and engineers will follow at a later date.



The team will prepare a presentation to submit to the Board. The project is ahead of schedule and has the potential to come in under budget.

EXECUTIVE SESSION

The regular meeting recessed into Executive Session at 6:54 p.m.

The regular meeting reconvened at 8:18 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:18 p.m.

The next regularly scheduled Board meeting is June 23, 2016, at 5:00 p.m. in Classroom 1 & 2.

Allen Todd, Secretary

Ellen Rehard, Recorder