October 2, 2018

Campbell County Health
PRRC Meeting Minutes

Members Present:	Ronda Boller, Andy Fitzgerald, Dr. Sara Hartsaw, Bill Stangl, Alan Stuber, Karissa Viergets
Also Present:	Dr. Attila Barabas, Julie Jones, Dr. Judith Boyle, Dr. Nahida Khan, Dr. Francesca McCaffrey, Perrin Stein, Deb Wade
By Phone:	Dr. Jonathan Hayden
Recorder:	Amanda Teppo

Agenda Item	Discussion	Action
Call to Order and Approval of Minutes	Call to Order at 12:03pm Minutes are approved as amended: Dr. Stewart has spoken to Ms. Boller and would like to come up with a questionnaire for Physicians to fill out to help Administration better understand the issues they may be having; Administration will need to come up with a plan moving forward on what to do with issues that have been brought forward.	

Recruitment	**Advanced Practice Providers**
	• CRNA
	  ○ Welcome Russell Gale!
	• Ortho/WIC
	  ○ Phone interview with WA candidate 8/6
	  • Site visit scheduled for 9/13-15
	  • Offer extended to candidate 10/1
	• WIC
	  ○ Phone interview with WY candidate 10/5
	  ○ Phone interview with WY candidate 10/8
	  ○ Phone interview for CO candidate 9/10
	  • Site visit 10/12 – Cancelled per WIC
	  ○ Site visit for AZ candidate 7/6
	  • Welcome Darlene Shafer!
	
	Anesthesia
	• Site visit for SD candidate 4/12
	  ○ Candidate to commence practice 11/12
	• Site visit scheduled for NJ candidate 4/4
	  ○ Candidate to commence practice 11/12
	• Schedule complete through December
	
	Geriatric Medicine
	• Phone interview with WI candidate 8/16
	  • Candidate committed through December, but would like to locum 1/19-5/19, with potential interest of becoming a perm provider	

Family Medicine

- No updates

Emergency Medicine

- No updates

Hospital Medicine

- Meds/Peds
  - Initiating recruitment of a FT Hospitalist
- Pediatrics
  - Meeting with Peds program in Sioux Falls 10/8
  - Secured locum coverage for Peds Hospitalist thru Dec

Pediatrics

- Phone interview with UT resident 9/13
  - Working to coordinate dates for a site visit
- Dr. McCaffrey and I will be meeting with Pediatric Residents in Sioux Falls 10/8

Psychiatry

- No updates

Spine

- Phone interview with 2020 fellow in TX 9/27
  - Working on dates for a site visit
- Phone interview with candidate in MI 10/5
- Phone interview with
- Working interview for spine surgeon referred to us by locum Dr. Jackson scheduled 8/27-31
  - Candidate accepts position in VA
- Scheduling phone interview for spine surgeon referred to us by locum Dr. Bharmel
  - Candidate deployed through the end of the year, but is interested in providing coverage as needed upon return to the states

WIC

- Locum confirmed September - March
- Phone interview with SD candidate 5/2
  - To commence practice 8/12/19

WWAMI

- Onyinyechi Esonu – Internal Medicine Clerkship Rotation 9/24-11/2

Medical Staff Development Plan

- 3D Health to kick off needs analysis 8/28/2018

3D Health is still waiting on information from CCH before they will come out and survey the community; this process will take about 2-3 months

	Demand Tool – This tool will change based on the outcome of the Medical Staff Development Plan. Ms. Viergets changed Adult Hospitalist with a foot note of "Med/Peds experience".	
Physician Retention & Relations	∂ Retention Update Complaints and Issues – There was discussion surrounding a process which a provider would use to register a complaint or issue with Administration. Mr. Stangl will work on a tracking process and policy to bring back to the next meeting for review. New Provider Survey – Dr. Stewart and Dr. McCaffrey have created a simple questionnaire for new providers to help Administration see any trends that might be occurring during a new provider's recruitment, credentialing, orientation, or onboarding experience. Dr. McCaffrey will email the questions for Dr. Barabas and Mr. Stangl to start working on a survey to present at the next meeting. Hospitalist PTO – Dr. Boyle voiced her concerns on Hospitalist not receiving PTO (paid time off) as part of their compensation package; Administration will look into this matter regarding the total compensation package including PTO for the Hospitalists. ∂ Provider Recognition Did not discuss at this meeting.	
Adjournment	The meeting was adjourned at 12:53pm. **The next PRRC meeting will be November 6th at 12:00pm in the Board Room.**	