

Campbell County Health  
 Finance Committee  
 June 22, 2020

Mr. Gerrits, Trustee, called the Finance Committee meeting to order at 12:00 pm on Monday, June 22, 2020. The meeting was held in the Hospital Board Room and over a WebEx call. Due to the COVID-19, the building has restricted access.

**Members Present:**

Mr. Adrian Gerrits, Treasurer  
 Mr. Alan Stuber, Trustee  
 Dr. Ian Swift, Chair

**Staff Members Present:**

Ms. Karen Clarke, Community Relations Manager  
 Mr. Andy Fitzgerald, Chief Executive Officer  
 Ms. Colleen Heeter, Chief Operating Officer  
 Ms. Mary Lou Tate, Chief Financial Officer  
 Ms. Heather Stucker, Controller  
 Ms. Carol Herrmann, Recorder

**Staff Members Via WebEx:**

Ms. Jonni Belden, Administrative Director of LTC  
 Mr. Steve Crichton, VP Facilities and Plant Ops  
 Ms. Kim Johnson, Director CDI, Compliance & Privacy, PFS  
 Ms. Shannon King, Interim Revenue Cycle Director  
 Ms. Misty Robertson, Chief Nursing Officer  
 Mr. Matt Sabus, Director Information Technology  
 Dr. Nicholas Stamato, Chief of Medical Staff

**Approval of Agenda**

*Dr. Swift moved, seconded by Mr. Stuber, to approve the agenda as presented. Motion carried.*

**Approval of Minutes**

*Dr. Swift moved, seconded by Mr. Stuber, to approve the minutes. Motion carried.*

**Bad Debt and Charity**

**Approved Charity Care  
 May-20**

100% Written Off	\$349,365.65
75% Written Off	\$23,153.03
50% Written Off	\$517.61
Catastrophic	\$45,686.80
<b>TOTAL</b>	<b>\$418,723.09</b>

**Collections and Discharges**

**March 2020 by agency are as follows:**

American Collection System	\$0.00
Bankruptcy Discharge	\$9,640.63
Collections sent to Chapman	\$2,303,247.51
Collections sent to CCB	\$0.00
Collections sent to CPI	\$2,379,169.09
Receivable Solutions	\$27,091.21
<b>TOTAL</b>	<b>\$4,719,148.44</b>

<b>GRAND TOTAL</b>	<b>\$5,137,871.53</b>
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- Mr. Gerrits inquired why Bad Debt and Charity is so high this month. Ms. Tate explained that if you look at the history, one month is low and the next month is high. Mr. Gerrits also asked if this would continue. Ms. Tate explained yes, since this is a manual adjustment.

*Mr. Stuber moved, seconded by Dr. Swift, to approve the Resolution of Collections and Discharges for May 2020. Motion carried.*

**Capital Requests from Materials Management and Facilities**

- PROS CLINIC Software \$37,354
  - Mr. Gerrits asked if PROS will ever come on line with Meditech. Ms. Heeter states the physicians are employed by CCH and managed by another. This will be an improvement for them. Ms. Stucker will have access to this for accounting purposes. Ms. Heeter explained that this is not a one click program. Even in their clinics, they would have to go into Meditech. This is not integrated.

*Dr. Swift motions to accept capital requests. Mr. Stuber seconds. All in favor, approved.*

**Statistics Report**

- Reviewed Slides and provided insight to volumes

**Revenue Cycle Narrative**

- Reviewed Slides
  - Ms. King stated how impressed with how Rev Spring she is working on the optimization of Meditech. This project is wrapping up. Rev Spring will remain on call for future issues.
  - The eligibility and estimator vendor is Nthrive. Nthrive has been difficult to work with. This is moving forward very slowly. The Carepricer portion still does not have the payors built into the system. Ms. Tate states that she wanted Ms. King to explain the issues with Enthrive so if this does not get corrected, we will be working with legal on Breach of Contract. Ms. King wants to make sure we have exhausted all of our options and that we are holding up our end of the contract.

**Revenue Cycle Scorecard**

- Reviewed Slides

**Point of Service Collections**

- Reviewed Slides
- Mr. Gerrits asked if the graph could show percentages instead of dollars. Ms. Tate stated that we will add a trend line for percentages.

**Accounts Receivable**

- Reviewed Slides

**Financial Overview**

- Reviewed Slides
- Ms. Tucker stated there were \$3.4M CARES Act dollars from prior months re-classed from patient revenue to other revenue.
- Wage expense below budget due to being under budget by over 100 FTEs.
- Recalled most remaining furloughed employees this past week, even though some departments that were not back to full volumes. Some of the recalled employees were called back and assigned to the Legacy. Dr. Swift asked how we are handling staffing at the WIC. Ms. Heeter stated that volumes are still down and they will help cover Wright.

**CARES Act Funding**

- Reviewed Slides

**Other Items**

- Ms. Tate explained that she has been in contact with the insurance company regarding the cyber event. They are denying any liability to our claim. Ms. Tate will be appealing. Most likely, there will not be a settlement this month.

**Public Comment**

- None

**Executive Session**

- None

**Adjournment**

Dr. Swift moved, seconded by Mr. Stuber to adjourn, Motion passed. The meeting adjourned at 12:47 p.m.

The next regularly scheduled Finance Committee meeting will be held on Monday July 13, 2020 at 12:00 pm in the Board Room.

Carol Herrmann, Recorder